

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

§ 18401.1. Required Recordkeeping for Slate Mailer Organizations.

(a) A slate mailer organization has a duty to maintain detailed accounts, records, bills, and receipts as necessary to prepare campaign statements and comply with the provisions of Chapter 4 (commencing with Section 84100) of the Act.

(b) In respect to each distinct slate mailer sent by a slate mailer organization, the organization's duty as specified in subdivision (a) includes the duty to maintain the following:

(1) The date of the mailing, the number of pieces mailed, and the method of postage or delivery.

(2) An original sample of the mailer, an electronic copy of the mailer, or a copy of the data base from which the mailer was produced so that the mailer may be printed by or for the slate mailer organization.

(3) Cancelled checks or copies of canceled checks containing legible images of the front and back of the checks obtained from a financial institution, wire transfers, credit card charge slips, bills, receipts, invoices, statements, vouchers, and any other documents reflecting the receipt of payments or obligations incurred by the organization relating to the mailer.

(c) A slate mailer organization shall maintain the accounts, records, bills and receipts specified in subdivision (a) and (b) for a period of four years following the date the campaign statement to which they relate is filed.

Note: Authority cited: Section 83112, Government Code. Reference: Sections 82048.3, 82048.4, 84218, 84219, 84220 and 84305.5, Government Code.

HISTORY

1. New section filed 2-17-2011; operative 3-19-2011. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2011, No. 7).
2. Change without regulatory effect amending Note filed 2-16-2012; operative 2-16-2012. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2012, No. 7).