To: Chair Ravel and Commissioners Eskovitz, Garrett, Montgomery and Rotunda

From: Tina Z. Bass, Chief of Administration

Subject: Administration Division Report

Date: November 28, 2012

Since the last report, the following notable activity has occurred:

- Completed the migration of our phone system to a more feature rich and cost saving VoIP solution (Voice over IP) provided by Verizon on the state contract. The phone system offers features such as voicemail to email, hunt groups, multiple forwarding options as well as other features, most of which can now be managed in-house by IT rather than requiring a service request to the phone company.

- Worked with a civic start-up company, Captricity, to produce publicly available datasets of the Judges SEI forms. The creation of the datasets allows handwritten SEI forms to be searchable and also downloaded in spreadsheet format so that interested parties can more easily work with the data.

- Partnered with the non-profit organization Code for America for a 2-day hackathon called DataDeathmatch. The goal was to improve transparency and revolutionize the way citizens interact with government. Approximately 30 extremely motivated, civic-minded computer software developers and designers gathered in San Francisco for a weekend long competition. Using raw campaign contribution and expenditure data from the Secretary of State’s electronic filing system and information from the 2011 Statements of Economic Interests filed by the State’s Judges, five teams were formed to find new ways to make available information more usable and useful for the public. Winners are invited to present their applications at the January commission meeting.

- Finalizing budget schedules and technical aspects of the Commission’s portion of the 2013-14 Governor’s Budget.

NEW EMPLOYEES SINCE THE PREVIOUS REPORT

Executive / Administration Division
Caroline Bolton, Graduate Legal Assistant 11/13/12

Enforcement Division
Simmon Russell, Special Investigator 09/24/12
Chris Bruno, Special Investigator, 11/26/12
Renee Kirkwood, Intern 09/24/12

Technical Assistance Division
Kelly Jones, Technical Assistant II, 10/01/12
Mariah Boyt, Intern, 11/06/12