

**Fair Political Practices Commission
Filing Schedule for
Political Party Committees
2011 Special Elections**

Deadline	Period	Form	Notes
Within 24 Hours <i>90-Day Independent Expenditure Report</i>	Ongoing	496	<ul style="list-style-type: none"> ▪ E-Filers only - no paper filing. ▪ File if an independent expenditure of \$1,000 or more is made during the 90-day election cycle when the independent expenditure is made in connection with a state candidate or state ballot measure being voted upon in that election. "Election cycle is defined as 90 days prior to an election and ending on the date of the election.
Nov 29, 2010 <i>Pre-Election Jan 4 Election</i>	10/17/10 – 11/20/10	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement. ▪ File Form 465 if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the Jan 4 ballot. ▪ The November 25th deadline falls on a legal holiday, so the deadline is extended to the next business day.
Dec 23, 2010 <i>Pre-Election Jan 4 Election</i>	11/21/10 – 12/18/10	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement. ▪ File Form 465 if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the January 4 ballot. ▪ If all contributions and independent expenditures have been previously reported, this report is not required. ▪ Paper filing must be sent by personal delivery, guaranteed overnight service, or fax.
Within 24 Hours <i>Late Reports Jan 4 Election</i>	12/19/10 – 1/3/11	496 497	<ul style="list-style-type: none"> ▪ Online and paper filing. Paper filing must be sent by personal delivery, guaranteed overnight service, or fax only through December 31, 2010. ▪ 496: Non-E-Filers must file if an independent expenditure of \$1,000 or more is made. ▪ 497: Non-E-Filers and E-Filers must file if a contribution of \$1,000 or more is received. ▪ 497: Non-E-Filers and E-Filers must file if a late contribution of \$1,000 or more is made in connection with the January 4 election. ▪ The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind or non-monetary contribution is received.
January 6, 2011 <i>Pre-Election Feb 15 Election</i>	12/19/10 – 1/1/11	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement. ▪ File Form 465 if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the Feb 15 ballot.

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January 27, 2011 <i>Pre-Election Mar 8 Election</i>	1/1/11 – 1/22/11	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement. ▪ File Form 465 if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the March 8 ballot.
Jan 31, 2011 <i>Semi-Annual</i>	thru – 12/31/10	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ 465: File if the committee made independent expenditures of \$1,000 or more in the period covered by the statement supporting or opposing a state candidate being voted on the Jan 4, Feb 15 or Mar 8 ballots. ▪ This statement is not required if a pre-election statement was filed on 1/6/11.
February 3, 2011 <i>Pre-Election Feb 15 Election</i>	1/2/11 – 1/29/11	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement. ▪ File Form 465 if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the Feb 15 ballot.
Within 24 Hours <i>Late Reports Feb 15 Election</i>	1/30/11 – 2/14/11	496 497	<ul style="list-style-type: none"> ▪ Online only. ▪ 496: Non-E-Filers must file if an independent expenditure of \$1,000 or more is made. ▪ 497: Non-E-Filers and E-Filers must file if a contribution of \$1,000 or more is received. ▪ 497: Non-E-Filers and E-Filers must file if a late contribution of \$1,000 or more is made in connection with the February 15 election. ▪ The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind or non-monetary contribution is received.
February 24, 2011 <i>Pre-Election Mar 8 Election</i>	1/23/11 – 2/19/11	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement. ▪ File Form 465 if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the Mar 8 ballot.
Within 24 Hours <i>Late Reports Mar 8 Election</i>	2/20/11 – 3/7/11	496 497	<ul style="list-style-type: none"> ▪ Online only. ▪ 496: Non-E-Filers must file if an independent expenditure of \$1,000 or more is made. ▪ 497: Non-E-Filers and E-Filers must file if a contribution of \$1,000 or more is received. ▪ 497: Non-E-Filers and E-Filers must file if a late contribution of \$1,000 or more is made in connection with the March 8 election. ▪ The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind or non-monetary contribution is received.

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Apr 21, 2011 <i>Pre-Election May 3 Election</i>	2/20/11 – 4/16/11	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement. ▪ File Form 465 if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the May 3 ballot.
May 2, 2011 <i>Odd-year Reports</i>	thru 3/31/11	450 or 460	<ul style="list-style-type: none"> ▪ Committees must file if contributions totaling \$10,000 or more are made to committees controlled by elected state officers during the period covered by the statement. ▪ The April 30 deadline falls on Saturday, so the deadline is extended to the next business day.
Within 24 Hours <i>Late Reports May 3 Election</i>	4/17/11 – 5/2/11	496 497	<ul style="list-style-type: none"> ▪ Online only. ▪ 496: Non-E-Filers must file if an independent expenditure of \$1,000 or more is made. ▪ 497: Non-E-Filers and E-Filers must file if a contribution of \$1,000 or more is received. ▪ 497: Non-E-Filers and E-Filers must file if a late contribution of \$1,000 or more is made in connection with the May 3 election. ▪ All late reports must be filed within 24 hours except a Form 497 due April 23 or 24 is extended to April 25. ▪ The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind or non-monetary contribution is received.
August 1, 2011 <i>Semi-Annual</i>	thru 6/30/11	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ 465: File if the committee made independent expenditures of \$1,000 or more during the late reporting periods in connection with the Jan 4, Feb 15, Mar 8 or May 3 elections. ▪ The July 31st deadline falls on a Sunday, so the deadline is extended to the next business day.
Oct 31, 2011 <i>Odd-year Reports</i>	thru 9/30/11	450 or 460	<ul style="list-style-type: none"> ▪ Committees must file if contributions totaling \$10,000 or more are made to committees controlled by elected state officers during the period covered by the statement.
January 31, 2012 <i>Semi-Annual</i>	thru 12/31/11	450 or 460 & possibly 465	<ul style="list-style-type: none"> ▪ Online and paper filing. ▪ 465: File if the committee made independent expenditures of \$1,000 or more during the late reporting periods in connection with the Jan 4, Feb 15, Mar 8 or May 3 elections.

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State Ballot Measure Expenditures

Within 10 Business Days of the Expenditure <i>\$5,000 Report</i>	thru date of expenditure	496 497	<ul style="list-style-type: none"> ▪ State Ballot Measure Expenditures: Online only – no paper filing. ▪ E-filers file this report each time contributions or independent expenditures totaling \$5,000 or more are made to support or oppose the qualification or passage of a single state ballot measure. ▪ Period Covered: List all new contributions of \$100 or more received by the committee that have not been previously reported up through the date of the \$5,000 or more payment.
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Additional Election Reports:

Depending on committee activity, one or all of the following reports may also be required:

- **90-Day Independent Expenditure Report - E-Filers Only:** File Form 496 within 24 hours if an independent expenditure of \$1,000 or more is made during the 90-day election cycle when the independent expenditure is made in connection with a state candidate or state ballot measure being voted upon in that election. “Election cycle” is defined as 90 days prior to an election and ending on the date of the election.
 - **Issue Advocacy Report - E-Filers Only:** File Form E-530 within 48 hours if a payment or promise of payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted on in the election but does not expressly advocate the election or defeat of the state candidate.
 - **Paid Spokesperson Report** - File Form 511 within 10 days if an expenditure totaling \$5,000 or more to an individual to appear in an advertisement to support or oppose a ballot measure is made.
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- **A revised filing schedule will be prepared as additional special elections are scheduled or when runoff elections are required.**
 - **New Rules Effective January 1, 2011:**
 - **E-Filing Threshold at \$25,000:** Beginning January 1, 2011 the threshold for which a state committee must E-file statements with the Secretary of State is lowered from \$50,000 to **\$25,000**. To determine the \$25,000 threshold, count contributions received or expenditures made beginning January 1, 2000.
 - **File Late Reports Online:** California law requires political party committees to file late reports within 24 hours if the committee makes or receives contributions or makes independent expenditures of \$1,000 or more 16 days before an election.
Committees required to file these late reports with the Secretary of State must now file online, no paper copies are required. This is true even if the committee has not met the \$25,000 threshold that requires regular campaign disclosure reports to be filed online.
 - **Fewer Copies of Statements:** State committees will no longer file paper copies of statements at the counties of San Francisco and Los Angeles. This is true whether the committee is a paper or E-filer.
 - **E-Filers:** For purposes of this filing schedule, an e-filer is a state committee that has met the e-filing threshold discussed above.
 - **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
 - **Method of Delivery:** All paper reports are filed by personal delivery or first class mail unless otherwise noted.
 - All statements are public documents.

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- **Deadlines:** Except for deadlines that fall on a Saturday, Sunday, or an official state holiday, filing deadlines may not be extended. Late statements are subject to a \$10 per day late fine.
- For important information refer to www.fppc.ca.gov and click on the Candidates and Committees section.