

**Fair Political Practices Commission
Filing Schedule for
Candidates for Local Office
Committees Primarily Formed to Support/Oppose Local Candidates
Committees Primarily Formed to Support/Oppose Local Measures
Being Voted Upon June 7, 2011**

Deadline	Period	Form	Notes
Jan 31, 2011 <i>Semi-Annual</i>	thru – 12/31/10	460 470	<ul style="list-style-type: none"> ▪ Incumbents: Form 460 is required if you had an open campaign committee in 2010. If you did not have an open committee and filed the Form 470 on or before July 31, 2010, this semi-annual statement is not required. ▪ Candidates: An individual who filed candidacy papers in 2010 must file Form 460 or Form 470 to disclose activity for that year. ▪ Primarily Formed Candidate or Ballot Measure Committees: A campaign committee formed to support or oppose a candidate or ballot measure being voted upon in the June 7, 2011, election must file Form 460.
Apr 28, 2011 <i>Pre-Election</i>	1/1/11 – 4/23/11	460 470	<ul style="list-style-type: none"> ▪ Candidates: An individual listed on the June 7, 2011, ballot must file Form 460 if he/she has an open committee or a Form 470 if he/she has no open committee and has not raised or spent \$1,000 in 2011. (See Page 2) ▪ Primarily Formed Candidate and Ballot Measure Committees: A campaign committee formed to support or oppose a candidate or ballot measure being voted upon in the June 7, 2011, election must file Form 460.
May 26, 2011 <i>Pre-Election</i>	4/24/11 – 5/21/11	460	<ul style="list-style-type: none"> ▪ File personal delivery or guaranteed overnight service only.
Within 24 Hours <i>Late Reports</i>	5/22/11 – 6/6/11	496 497	<ul style="list-style-type: none"> ▪ 496: File if independent expenditures of \$1,000 or more are made. Candidates and primarily formed ballot measure committees: Do not file for expenditures made on your own committee's behalf. ▪ 497: File if a contribution of \$1,000 or more is received. ▪ 497: File if a contribution of \$1,000 or more is made to <i>another</i> candidate or <i>another</i> measure being voted upon in the June 7, 2011, election. ▪ The recipient of a late in-kind or non-monetary contribution must file a late report within 48 hours from the time the contribution is received. ▪ Deadline: File within 24 hours except the deadline for a 497 due May 28, 29 or 30 is extended to May 31, 2011. ▪ File personal delivery, guaranteed overnight service, or fax.
Aug 1, 2011 <i>Semi-Annual</i>	5/22/11 – 6/30/11	460	<ul style="list-style-type: none"> ▪ The July 31 deadline falls on Sunday, so the deadline is extended to the next business day. ▪ All committees must file this statement.
Jan 31, 2012 <i>Semi-Annual</i>	7/1/11 – 12/31/11	460	<ul style="list-style-type: none"> ▪ All committees must file this statement.

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- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1 if no previous statement has been filed.
- **Method of Delivery:** All paper filings are to be filed by personal delivery or first class mail unless otherwise noted.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to Form 497 due June 4 or June 5 or any Form 496 report. Such reports must be filed within 24 hours regardless of the day of the week. Late statements are subject to a \$10 per day late fine.
- **Prohibition on Candidate Independent Expenditures:** A controlled committee may not make independent expenditures to support or oppose candidates and may not contribute to another committee for the purpose of making independent expenditures to support or oppose other candidates.
- **Primarily Formed Ballot Measure Committees:** Following the election, a quarterly statement is required if the committee makes contributions or expenditures for *other* ballot measures. In that case, the Form 460 is due October 31, 2011, and covers the period from 7/1/11 - 9/30/11. Use [Campaign Disclosure Manual 3](#) or [contact the FPPC](#) for specific information.
- **Form 470:** Candidates who do not have a committee or raise/spend \$1,000 in 2011 may file Form 470 on April 28, 2011. A Form 470 may not be filed for other deadlines if the candidate has a committee or has raised/spent \$1,000 or more in 2011. If a candidate files the Form 470 and later is required to open a campaign committee, a Form 470 Supplement and the Form 460 must be filed.
- **Candidates:** After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is maintained.
- **Judges/ Unpaid Officeholders:** Elected officers whose salaries are less than \$200 per month and judges are not required to file semi-annual statements if no contributions were received or expenditures made during the 6 months covered by the semi-annual statement.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- All statements are public documents.
- For important information, refer to www.fppc.ca.gov and click on the Candidates and Committees section. Local candidates use and committees primarily formed to support or oppose local candidates use [Campaign Disclosure Manual 2](#).