

Fair Political Practices Commission
State and County General Purpose Recipient Committees
State and County Major Donor and Independent Expenditure Committees
Making Contributions or Independent Expenditures in Connection With a November 8, 2011 Local Election

<i>Deadline</i>	<i>Period</i>	<i>Form</i>	<i>Notes</i>
			<ul style="list-style-type: none"> ▪ Contributions: State/County committees making contributions in connection with a local election held on November 8, 2011, are not required to file pre-election reports outlined in Government Code Section 84200.5. As noted below, such committees must file the late contribution report if \$1,000 or more is made during the late period and Forms 495/460 if \$10,000 or more is made in connection with the election. These forms are filed at the Secretary of State or county elections office, the committee's regular filing officer. ▪ Independent Expenditures: State/County committees making independent expenditures in connection with a local election held on November 8, 2011, must file Forms 465 and 496 as indicated below. The forms must be filed with the filing officer of the local jurisdiction.
Sep 29, 2011 <i>Special Report</i>	7/1/11 – 9/24/11	465	<ul style="list-style-type: none"> ▪ File if the committee makes independent expenditures totaling \$1,000 or more during the period covered by the statement to support or oppose a candidate or a ballot measure being voted upon in the November 8, 2011, election.
Oct 27, 2011 <i>Special Reports</i>	9/25/11 – 10/22/11 thru - 10/22/11	465 495/460	<ul style="list-style-type: none"> ▪ Supplemental Independent Expenditure Report: File Form 465 if the committee makes independent expenditures totaling \$1,000 or more during the period covered by the statement to support or oppose a candidate or a ballot measure being voted upon in the November 8, 2011, election. ▪ Supplemental Pre-Election Report: Recipient committees are required to file Forms 495/460 if contributions totaling \$10,000 or more are made in connection with the November 8, 2011, election, unless all the contributions have already been reported on a semi-annual statement. ▪ File personal delivery or guaranteed overnight service.
Within 24 Hours <i>Late Reports</i>	10/23/11 - 11/7/11	496 497	<ul style="list-style-type: none"> ▪ 496: File if an independent expenditure of \$1,000 or more is made during the period in connection with a candidate or measure being voted upon in the November 8, 2011, election. ▪ 497: File if a contribution of \$1,000 or more is made during the period in connection with a candidate or measure being voted upon in the November 8, 2011, election. ▪ All late reports must be filed within 24 hours except a 497 due October 29 or 30 is extended to October 31. ▪ File personal delivery, guaranteed overnight service or fax.
Jan 31, 2012 <i>Semi-Annual</i>	7/1/11 - 12/31/11	450 , 460 or 461 & possibly 465	<ul style="list-style-type: none"> ▪ General Purpose Recipient Committees: This report is required. Use Form 460 or Form 450. ▪ Major Donor and Independent Expenditure Committees: Use Form 461. However, if a contribution or independent expenditure was not made after June 30, 2011, this statement is not required. ▪ Form 465 must be filed if independent expenditures totaling \$1,000 or more are made during the late reporting period of October 23, 2011 through November 7, 2011.

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- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Method of Delivery:** All paper filings are to be filed by personal delivery or first class mail unless otherwise noted. Local jurisdictions may impose contribution limits and additional filing requirements.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to Form 497 due November 5 or 6 or any Form 496 report. Such reports must be filed within 24 hours regardless of the day of the week. Late statements are subject to a \$10 per day late fine.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- All statements are public documents.
- For important information refer to www.fppc.ca.gov and click on the Candidates and Committees section. Major Donor committees use [Campaign Disclosure Manual 5](#), and Independent Expenditure committees use [Campaign Disclosure Manual 6](#), or [contact the FPPC](#) for specific information.