

**Fair Political Practices Commission
Filing Schedule for
City General Purpose Recipient Committees
City Major Donor and Independent Expenditure Committees
Making Contributions or Independent Expenditures in Connection with the August 30, 2011, Local Election**

Deadline	Period	Form	Notes
July 21, 2011 <i>Semi-Annual and Pre-Election</i>	1/1/11 - 7/16/11	450, 460 or 461 & possibly 465	<ul style="list-style-type: none"> ▪ Supplemental Independent Expenditure Reports - File Form 465 if the committee makes independent expenditures totaling \$1,000 or more during the period to support or oppose a candidate or a ballot measure being voted upon in the August 30, 2011, election. ▪ Combined Statements: File a combined Semi-Annual and Pre-Election statement if contributions or independent expenditures totaling \$500 or more are made during the period ending July 16, 2011.
Aug 1, 2011 <i>Semi-Annual</i>	1/1/11 - 6/30/11	450, 460 or 461 & possibly 465	<ul style="list-style-type: none"> ▪ File if contributions or independent expenditures did not total \$500 during the pre-election period noted above.
Aug 18, 2011 <i>Pre-Election</i>	7/17/11 - 8/13/11	450, 460 or 461 & possibly 465	<ul style="list-style-type: none"> ▪ Pre-Election Reports - File if contributions or independent expenditures totaling \$500 or more are made during the period covered by the statement. File personal delivery or first class mail. ▪ Supplemental Independent Expenditure Report - File Form 465 if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate or a ballot measure being voted upon in the August 30, 2011, election. File personal delivery or guaranteed overnight service.
Within 24 Hours <i>Late Reports</i>	8/14/11 - 8/29/11	496 497	<ul style="list-style-type: none"> ▪ 496: File if independent expenditures of \$1,000 or more are made in connection with a candidate or measure being voted upon in the August 30, 2011, election. ▪ 497: File if contributions of \$1,000 or more are made in connection with a candidate or measure being voted upon in the August 30, 2011, election. ▪ All late reports must be filed within 24 hours except the filing deadline for a 497 due August 20 or 21 is extended to August 22. ▪ File personal delivery, guaranteed overnight service, or fax.
Jan 31, 2012 <i>Semi-Annual</i>	thru - 12/31/2011	450, 460 or 461 & possibly 465	<ul style="list-style-type: none"> ▪ General Purpose Committees: This report is required. Use Form 460 or Form 450. ▪ Major Donor and Independent Expenditure Committees: Use Form 461. However, if a contribution or independent expenditure was not made after June 30, 2011, this statement is not required. ▪ Form 465 must be filed if independent expenditures totaling \$1,000 or more are made during the late reporting period of August 14, 2011 through August 29, 2011.

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- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement was filed.
- **Method of Delivery:** All paper filings are to be filed by personal delivery or first class mail unless otherwise noted.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to Form 497 due August 27 or 28 or any Form 496 report. Such reports must be filed within 24 hours regardless of the day of the week. Late statements are subject to a \$10 per day late fine.
- **Other Election Activity:** Contributions or independent expenditures made in support of or opposition to county or state candidates, political parties and committees may trigger reporting as a county or state committee rather than as a city committee. County and State committees have different filing obligations. See FPPC Regulation 18247.5 or contact the FPPC for guidance.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- All statements are public documents.
- For important information refer to www.fppc.ca.gov and click on the Candidates and Committees section. Major Donor committees use [Campaign Disclosure Manual 5](#), and Independent Expenditure committees use [Campaign Disclosure Manual 6](#), or [contact the FPPC](#) for specific information.