# **Fair Political Practices Commission** Filing Schedule for

# County General Purpose Recipient Committees Making Contributions or Independent Expenditures in Connection With a June 5 or November 6, 2012, Local Election

Deadline	Period	Form	Notes
Jan 31, 2012 Semi-Annual	thru- 12/31/11	<u>450</u> or <u>460</u>	All committees must file.
Mar 22, 2012 Pre-Election June 5 Election	1/1/12 - 3/17/12	450 or 460 & possibly 465	<ul> <li>450 or 460: File if contributions or independent expenditures totaling \$500 or more are made.</li> <li>465: File if independent expenditures totaling \$1,000 or more are made.</li> </ul>
May 24, 2012 Pre-Election June 5 Election	3/18/12 - 5/19/12	450 or 460 & possibly 465	<ul> <li>450 or 460: File if contributions or independent expenditures totaling \$500 or more are made.</li> <li>465: File if independent expenditures totaling \$1,000 or more are made. File by personal delivery or guaranteed overnight service.</li> </ul>
Within 24 Hours 16-Day Reports June 5 Election	5/20/12 - 6/4/12	<u>496</u> <u>497</u>	<ul> <li>496: File if independent expenditures totaling \$1,000 or more are made.</li> <li>497: File if contributions totaling \$1,000 or more are made in connection with a candidate or measure or made to a political party committee.</li> <li>Deadlines: All Form 496 and 497 reports must be filed within 24 hours except the deadline for a Form 497 reporting a contribution received on May 20 is May 21, and the deadline for a Form 497 due May 26, 27 or 28 is extended to May 29.</li> <li>File by personal delivery, guaranteed overnight service, or fax.</li> </ul>
July 31, 2012 Semi-Annual	thru - 6/30/12	450 or 460 & possibly 465	<ul> <li>450 or 460: All committees must file.</li> <li>465: File if independent expenditures totaling \$1,000 or more are made between May 30 and June 4.</li> </ul>
Oct 5, 2012 Pre-Election Nov 6 Election	7/1/12 - 9/30/12	450 or 460 & possibly 465	<ul> <li>450 or 460: File if contributions or independent expenditures totaling \$500 or more are made.</li> <li>465: File if independent expenditures totaling \$1,000 or more are made.</li> </ul>
Oct 25, 2012 Pre-Election Nov 6 Election	10/1/12 - 10/20/12	450 or 460 & possibly 465	<ul> <li>450 or 460: File if contributions or independent expenditures totaling \$500 or more are made.</li> <li>465: File if independent expenditures totaling \$1,000 or more are made.</li> </ul>
Within 24 Hours 16-Day Reports Nov 6 Election	10/21/12 - 11/5/12	<u>496</u> <u>497</u>	<ul> <li>496: File if independent expenditures totaling \$1,000 or more are made.</li> <li>497: File if contributions totaling \$1,000 or more are made in connection with a candidate or measure or made to a political party committee.</li> <li>Deadlines: All Form 496 and 497 reports must be filed within 24 hours except the deadline for a Form 497 reporting a contribution received on October 21 is October 22, and the deadline for a Form 497 due October 27 or 28 is extended to October 29.</li> <li>File by personal delivery, guaranteed overnight service or fax.</li> </ul>
Jan 31, 2013 Semi-Annual	thru - 12/31/12	450 or 460 & possibly 465	<ul> <li>450 or 460: All committees must file.</li> <li>465: File if independent expenditures totaling \$1,000 or more are made between October 21 and November 5.</li> </ul>

### **Fair Political Practices Commission**

## **Additional Election Reports**

Depending on committee activity, this report may also be required:

- <u>511</u> Paid Spokesperson Report: All committees must file within 10 days of making an expenditure totaling \$5,000 or more to an individual to appear in an advertisement to support or oppose a ballot measure.
- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- Method of Delivery: All paper filings are to be filed by personal delivery or first class mail unless otherwise noted.
- Filing Deadlines: Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to Form 497 due June 2 or June 3, November 3 or November 4, or any Form 496 report. Such reports must be filed within 24 hours regardless of the day of the week. Late statements are subject to a \$10 per day late fine.
- Other Election Activity: Contributions or independent expenditures made in support of or opposition to city or state candidates, political parties and committees may trigger reporting as a city or state committee, rather than as a county committee. See <a href="FPPC Regulation 18247.5">FPPC Regulation 18247.5</a> or <a href="contact the FPPC">contact the FPPC</a> for quidance.
- County Central Committees do not use this schedule. See Political Party schedule.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- All statements are public documents.
- For important information refer to www.fppc.ca.gov and click on the Candidates and Committees section, or contact the FPPC for specific information.

#### **QUICK TIPS!**

$\checkmark$	Semi-annual s	statements:	Always	required.
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Pre-Election Statements: Required if, during the related period, \$500 or more in contributions/independent expenditures are made.

16-Day Reports: Required if, during the 16 days before an election, \$1,000 or more in contributions/independent expenditures are made.