

**Fair Political Practices Commission**  
**Filing Schedule for**  
**Political Party Committees**  
**January – June 2013 Special Elections**

**Note: Political parties are subject to reporting deadlines in connection with each special state election. This is true even if the committee does not make a payment in connection with the particular election, but receives contributions and/or makes contributions/independent expenditures. Please read notes carefully.**

<b>Deadline</b>	<b>Period</b>	<b>Form</b>	<b>Notes</b>
<b>Within 24 Hours</b> <i>Independent Expenditure Reports</i> <i>Jan 8 Election</i>	<b>10/10/12 - 1/8/13</b>	<a href="#">462</a> & 496	<ul style="list-style-type: none"> <li>▪ 496: E-file only – no paper copy.</li> <li>▪ 496: File if an independent expenditure of \$1,000 or more is made in connection with a state candidate being voted on the January 8 ballot.</li> <li>▪ 462: Effective January 1, 2013, committees making independent expenditures (“IEs”) must file this form with the FPPC within 10 days of making an IE.</li> </ul>
<b>Nov 29, 2012</b> <i>Pre-Election</i> <i>Jan 8 Election</i>	<b>10/21/12 – 11/24/12</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>▪ Paper filing and online for E-filers.</li> <li>▪ File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement.</li> <li>▪ File Form 465 if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the Jan 8 ballot.</li> </ul>
<b>Within 48 Hours</b> <i>Issue Advocacy Report</i> <i>Jan 8 Election</i>	<b>11/24/12 – 1/7/13</b>	E-530	<ul style="list-style-type: none"> <li>▪ E-file only - no paper copy.</li> <li>▪ File if a payment or promise of payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted on in the election but does not expressly advocate the election or defeat of the state candidate.</li> </ul>
<b>Dec 27, 2012</b> <i>Pre-Election</i> <i>Jan 8 Election</i>	<b>11/25/12 – 12/22/12</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>▪ Paper filing and online for E-filers.</li> <li>▪ 460: File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement.</li> <li>▪ 465: File if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate during the period covered by the statement. The paper filing must be sent by personal delivery or guaranteed overnight service.</li> </ul>
<b>Within 24 Hours</b> <i>Contribution Reports</i> <i>Jan 8 Election</i>	<b>12/23/12 – 1/7/13</b>	497	<ul style="list-style-type: none"> <li>▪ E-file only - no paper copy.</li> <li>▪ 497: File if a contribution of \$1,000 or more is received.</li> <li>▪ 497: File if a contribution of \$1,000 or more is made in connection with the January 8 election.</li> <li>▪ The recipient of an in-kind contribution must file a contribution report within 48 hours from the time the in-kind or non-monetary contribution is received.</li> </ul>

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<b>Deadline</b>	<b>Period</b>	<b>Form</b>	<b>Notes</b>
<b>Within 48 Hours</b> <i>Issue Advocacy Report</i> <i>Mar 12 Primary</i>	<b>1/26/13 - 3/11/13</b>	E-530	<ul style="list-style-type: none"> <li>E-file only - no paper copy.</li> <li>File if a payment or promise of payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted on in the election but does not expressly advocate the election or defeat of the state candidate.</li> </ul>
<b>Jan 31, 2013</b> <i>Semi-Annual/ Pre-Election</i> <i>Mar 12 Primary</i>	<b>thru – 12/31/12</b>  <b>or</b>  <b>thru – 1/26/13</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>Paper filing and online for E-filers.</li> <li>460: The semi-annual and first pre-election statements in connection with the March 12 election have been combined.</li> <li>465: File if the committee made independent expenditures of \$1,000 or more on or after December 23, 2012.</li> <li>A committee that made contributions/independent expenditures of \$500 or more or received a contribution of \$1,000 or more will report activity through January 26<sup>th</sup>. Otherwise the report will include activity through December 31<sup>st</sup>.</li> </ul>
<b>Feb 28, 2013</b> <i>Pre-Election</i> <i>Mar 12 Primary</i>	<b>1/27/13 - 2/23/13</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>Paper filing and online for E-filers.</li> <li>460: File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement.</li> <li>465: File if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the March 12 ballot.</li> <li>The paper filings must be sent by personal delivery or guaranteed overnight service.</li> </ul>
<b>Within 24 Hours</b> <i>Contribution/ Independent Expenditure Reports</i> <i>Mar 12, May 14, May 21, &amp; July 23 Elections</i>	<b>1/1/13 – 7/23/13</b>	<a href="#">462</a> & 496 497	<ul style="list-style-type: none"> <li>462: Effective January 1, 2013, committees making independent expenditures (“IEs”) must file this form with the FPPC. (File Form 462 within 10 days.) Email only - no paper copy.</li> <li>496: File if IEs totaling \$1,000 or more are <i>made</i>.</li> <li>497: File if a contribution of \$1,000 or more is received.</li> <li>497: File if a contribution of \$1,000 or more is made in connection with any state special election.</li> <li>The recipient of an in-kind contribution must file a contribution report within 48 hours from the time the in-kind or non-monetary contribution is received.</li> </ul>
<b>Within 48 Hours</b> <i>Issue Advocacy Report</i> <i>May 14 General</i>	<b>3/30/13 - 5/13/13</b>	E-530	<ul style="list-style-type: none"> <li>E-File only - no paper copy.</li> <li>File if a payment or promise of payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted on in the election but does not expressly advocate the election or defeat of the state candidate.</li> </ul>
<b>Apr 4, 2013</b> <i>Pre-Election</i> <i>May 14 General</i>	<b>2/24/13 - 3/30/13</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>Paper filing and online for E-filers.</li> <li>460: File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement.</li> <li>465: File if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the May 14 ballot.</li> </ul>

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<b>Deadline</b>	<b>Period</b>	<b>Form</b>	<b>Notes</b>
<b>Apr 11, 2013</b> <i>Pre-Election May 21 Primary</i>	<b>3/31/13 – 4/6/13</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>▪ Paper filing and online for E-filers.</li> <li>▪ 460: File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement.</li> <li>▪ 465: File if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the May 21 ballot.</li> <li>▪ <b>If all payments are reported on the April 4 filing, this report is not required.</b></li> </ul>
<b>Within 48 Hours</b> <i>Issue Advocacy Report May 21 Primary</i>	<b>4/6/13 - 5/20/13</b>	E-530	<ul style="list-style-type: none"> <li>▪ E-file only - no paper copy.</li> <li>▪ File if a payment or promise of payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted on in the election but does not expressly advocate the election or defeat of the state candidate.</li> </ul>
<b>May 2, 2013</b> <i>Pre-Election May 14 General</i>	<b>3/31/13 - 4/27/13</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>▪ Paper filing and online for E-filers.</li> <li>▪ 460: File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement.</li> <li>▪ 465: File if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the May 14 ballot.</li> <li>▪ The paper filings must be sent by personal delivery or guaranteed overnight service.</li> <li>▪ <b>If all payments are reported on the April 11 filing, this report is not required.</b></li> </ul>
<b>May 9, 2013</b> <i>Pre-Election May 21 Primary</i>	<b>4/28/13 – 5/4/13</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>▪ Paper filing and online for E-filers.</li> <li>▪ 460: File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement.</li> <li>▪ 465: File if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the May 21 ballot.</li> <li>▪ The paper filings must be sent by personal delivery or guaranteed overnight service</li> <li>▪ <b>If all payments are reported on the May 2 filing, this report is not required.</b></li> </ul>
<b>Jun 13, 2013</b> <i>Pre-Election July 23 General</i>	<b>5/5/13 – 6/8/13</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>▪ Paper filing and online for E-filers.</li> <li>▪ 460: File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement.</li> <li>▪ 465: File if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the July 23 ballot.</li> </ul>
<b>Within 48 Hours</b> <i>Issue Advocacy Report July 23 General</i>	<b>6/8/13 - 7/22/13</b>	E-530	<ul style="list-style-type: none"> <li>▪ E-file only - no paper copy.</li> <li>▪ File if a payment or promise of payment of \$50,000 or more is made during the 45 days prior to an election for a communication that identifies a state candidate being voted on in the election but does not expressly advocate the election or defeat of the state candidate.</li> </ul>

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<b>Deadline</b>	<b>Period</b>	<b>Form</b>	<b>Notes</b>
<b>Jul 11, 2013</b> <i>Semi-Annual/ Pre-Election July 23 General</i>	<b>6/9/13 – 7/6/13</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>▪ Paper filing and online for E-filers.</li> <li>▪ 460: File if contributions totaling \$1,000 or more are received or independent expenditures or contributions totaling \$500 or more are made during the period covered by the statement.</li> <li>▪ 465: File if the committee makes independent expenditures totaling \$1,000 or more to support or oppose a candidate being voted on the July 23 ballot.</li> <li>▪ The paper filings must be sent by personal delivery or guaranteed overnight service.</li> <li>▪ The second pre-election and the semi-annual statements in connection with the July 23 election have been combined.</li> </ul>
<b>Jul 31, 2013</b> <i>Semi-Annual</i>	<b>thru – 6/30/2013</b>	<a href="#">450</a> or <a href="#">460</a> & possibly <a href="#">465</a>	<ul style="list-style-type: none"> <li>▪ All political party committees must file, unless all payments are reported on the July 11 filing.</li> <li>▪ Paper filing and online for E-filers.</li> </ul>

- **496/497:** Payments for member communications are reportable within 24 hours if the member communication would otherwise be considered a contribution or independent expenditure.
- **462:** Effective January 1, 2013, a committee making an independent expenditure of \$1,000 or more must file a verification form with the FPPC. The form may be [accessed here](#).
- **E-Filer:** A state committee that has received or made expenditures totaling \$25,000 or more since January 1, 2000.
- **Forms 450 and 460:** All state committees must file an original and one copy in paper format by personal delivery or first class mail. An E-Filer also files an online/electronic report.
- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed or January 1 if no previous statement has been filed (*see example below*).
- **Overlapping Periods:** If the period covered overlaps, the most recent statement due begins on the day after the closing date of the last statement filed.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour independent expenditure reports (Form 496) or to 24-hour contribution reports (Form 497) that are due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Contribution Limits:** Refer to the [contribution limits chart](#) on the FPPC website.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials available at [www.fppc.ca.gov](http://www.fppc.ca.gov), click on the [Campaign](#) link.
- **A revised filing schedule will be prepared as additional special elections are scheduled or when runoff elections are required.**

*The following example was prepared to help explain the filing deadlines in connection with the April and May election:*

*A political party committee ("PPC") received a \$5,000 contribution on March 28th and a \$6,000 contribution on April 8th. The PPC did not make any contributions or IEs or receive any additional contributions through June 30, 2013. The PPC must file the statement due April 4th. It is not required to file the statement due April 11th. The PPC must file the statement due May 2 which will cover the period 3/31/13-4/27/13 and the semi-annual statement due 7/31/13 covering the period 4/28/13-6/30/13.*