

**Fair Political Practices Commission
City General Purpose Recipient Committees &
City Major Donor and Independent Expenditure Committees
Making Contributions or Independent Expenditures in Connection with the November 5, 2013 Local Election**

Deadline	Period	Form	Notes
Jul 31, 2013 <i>Semi-Annual</i>	thru - 6/30/13	450, 460 or 461 & possibly 465	<ul style="list-style-type: none"> ▪ General Purpose Recipient Committees: Use Form 450 or Form 460. ▪ Major Donor and Independent Expenditure Committees: Use Form 461. ▪ 465: File if independent expenditures totaling \$1,000 or more are made.
Within 24 Hours <i>Contribution/ Independent Expenditure Reports</i>	8/7/13 - 11/4/13	462 & 496 497	<ul style="list-style-type: none"> ▪ 462: File if independent expenditures (“IEs”) of \$1,000 or more are made. File this form with the FPPC within 10 days of making an IE. ▪ 496: File if independent expenditures of \$1,000 or more are made. ▪ 497: File if contributions of \$1,000 or more are made in connection with a candidate or measure. ▪ 497: File if contributions of \$1,000 or more are made to a political party committee 90 days before a state special election in 2013. ▪ Deadlines: File within 24 hours (see note on pg. 2).
Sep 26, 2013 <i>Pre-Election</i>	7/1/13 - 9/21/13	450, 460 or 461 & possibly 465	<ul style="list-style-type: none"> ▪ Pre-Election Reports - File if contributions or independent expenditures totaling \$500 or more are made. <ul style="list-style-type: none"> ◦ General Purpose Recipient Committees: Use Form 450 or Form 460. ◦ Major Donor and Independent Expenditure Committees: Use Form 461. ▪ 465: File if independent expenditures totaling \$1,000 or more are made.
Oct 24, 2013 <i>Pre-Election</i>	9/22/13 - 10/19/13	450, 460 or 461 & possibly 465	<ul style="list-style-type: none"> ▪ Pre-Election Reports - File if contributions or independent expenditures totaling \$500 or more are made. <ul style="list-style-type: none"> ◦ General Purpose Recipient Committees: Use Form 450 or Form 460. ◦ Major Donor and Independent Expenditure Committees: Use Form 461. ▪ 465: File if independent expenditures totaling \$1,000 or more are made. File by personal delivery or guaranteed overnight service.
Jan 31, 2014 <i>Semi-Annual</i>	10/20/13 12/31/13	450, 460 or 461 & possibly 465	<ul style="list-style-type: none"> ▪ General Purpose Recipient Committees: Use Form 450 or Form 460. ▪ Major Donor and Independent Expenditure Committees: Use Form 461. File only if contributions or independent expenditures are made after June 30, 2013. ▪ 465: File if independent expenditures totaling \$1,000 or more are made.

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Additional Election Report

Depending on committee activity, the following report may also be required:

- **511 - Paid Spokesperson Report:** File within 10 days of making an expenditure totaling \$5,000 or more to an individual to appear in an advertisement to support or oppose a ballot measure.
- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour independent expenditure reports (Form 496) or to those 24-hour contribution reports (Form 497) that are due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Late statements are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings are to be filed by personal delivery or first class mail unless otherwise noted.
- **Committee Status:** A city committee may make contributions and independent expenditures in connection with other elections. Generally, a city committee is one that spends more than 70% of its funds in connection with elections in one city. See FPPC regulation [18227.5](#) to determine whether your committee is a city, county or state committee.
- A committee that makes payments in connection with elections held on a date other than November 5, 2013 must consult the appropriate filing schedule.
- **Local Ordinance:** Always check if additional local rules apply.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials available at www.fppc.ca.gov, click on the [Campaign](#) link.
- **Effective January 1, 2013, the following legislation took effect. Check the FPPC website for updates:**
 - 24-hour contribution/independent expenditure reports must be filed during the 90 day period before an election. Form 462 affirming the independent nature of the expenditure is required. (AB 481)
 - Local agencies may require electronic filings. (AB 2452)
 - All committees required to file Form 410 must pay a \$50 annual fee to the Secretary of State to fund improvements in the electronic filing system. (SB 1001)