

**Fair Political Practices Commission
Filing Schedule for
State Candidate Controlled Committees
Committees Primarily Formed to Support/Oppose Candidates for State Office
Assembly District 54 Special Primary & General Elections
Being Voted on December 3, 2013 & February 4, 2014**

Deadline	Period	Form	Notes
Within 24 Hours <i>Election Cycle Reports</i>		462 & 496 497	<ul style="list-style-type: none"> ▪ 462: Primarily formed committees making independent expenditures (“IEs”) must file this form with the FPPC. (File Form 462 within 10 days.) Email only - no paper copy. ▪ 496: File if IEs totaling \$1,000 or more are <i>made</i>. Candidates: Do not file for expenditures made on your own committee’s behalf. ▪ 497: File if a contribution totaling \$1,000 or more in the aggregate is received from a single source. ▪ 497: File if a contribution totaling \$1,000 or more is made in the aggregate to a political party committee. ▪ The recipient of a non-monetary contribution during this period must file a Form 497 within 48 hours from the time the contribution is <i>received</i>.
<i>Dec 3, 2013 election (Primary)</i>	9/30/13 – 12/3/13		
<i>Feb 4, 2014 election (General)</i>	12/4/13 – 2/4/14		
Oct 24, 2013 <i>Pre-Election (Primary)</i>	1/1/13 – 10/19/13	460 465	<ul style="list-style-type: none"> ▪ 460: Paper filing and online for E-filers. ▪ 465: Primarily formed committees file if the committee made independent expenditures of \$1,000 or more in the period covered by the statement.
Nov 21, 2013 <i>Pre-Election (Primary)</i>	10/20/13 – 11/16/13	460 465	<ul style="list-style-type: none"> ▪ 460: Paper filing and online for E-filers. ▪ 465: Primarily formed committees file if the committee made independent expenditures of \$1,000 or more in the period covered by the statement. ▪ Paper filings must be sent by personal delivery or guaranteed overnight service only.
Dec 26, 2013 <i>Pre-Election (General)</i>	11/17/13 – 12/21/13	460 465	<ul style="list-style-type: none"> ▪ 460: Paper filing and online for E-filers. ▪ 465: Primarily formed committees file if the committee made independent expenditures of \$1,000 or more in the period covered by the statement. ▪ Paper filings must be sent by personal delivery or guaranteed overnight service only.
Jan 23, 2014 <i>Semi-Annual/ Pre-Election (General)</i>	12/22/13 – 1/18/14	460 465	<ul style="list-style-type: none"> ▪ 460: Paper filing and online for E-filers. ▪ 465: Primarily formed committees file if the committee made independent expenditures of \$1,000 or more in the period covered by the statement. ▪ The second pre-election and the semi-annual statements have been combined. ▪ Period covered for unsuccessful candidates in the December 3 election is 11/17/13 to 12/31/13 due January 31, 2014. ▪ Paper filings must be sent by personal delivery or guaranteed overnight service only.
Within 10 Business Days <i>\$5,000 Report</i>	Ongoing File any time other than 90-day election cycle.	497	<ul style="list-style-type: none"> ▪ E-File only - no paper copy. ▪ E-filers only - file if a contribution of \$5,000 or more is received. ▪ Not required for committees primarily formed for a state candidate.

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- **462:** Effective January 1, 2013, a committee making an independent expenditure of \$1,000 or more must file a verification form with the FPPC. The form may be [accessed here](#).
- **E-Filer:** A state committee that has received contributions or made expenditures totaling \$25,000 or more.
- **Form 460:** All state committees must file paper reports. An E-Filer also files an online/electronic report.
- **Form 496/497:** All reports filed online only.
- **Where to File:** State committees file reports with the Secretary of State. Only candidate controlled committees that are not E-Filers file paper copies with the election official at the candidate's county of domicile.
- **Candidate Controlled Committees:** All committees controlled by a state candidate listed on the ballot must file statements on each filing deadline, in addition to the committee formed for these elections.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour independent expenditure reports (Form 496) or to those 24-hour contribution reports (Form 497) that are due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. A \$10 per day late fine may be assessed on both the paper and electronic report resulting in a \$20/day fine.
- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Paper Reports:** All paper filings must be filed by personal delivery or first class mail unless otherwise noted.
- **Contribution Limits:** Contributions to state candidates are subject to contribution limits of \$4,100 per election. Committees that make contributions to state candidates are subject to contribution limits of \$6,800 per calendar year. Refer to the contribution limit chart on the FPPC website. Some committees that feature state candidates in advertisements are also subject to contribution limits.
- **Prohibition on Candidate/Officeholder Independent Expenditures:** A controlled committee may not make independent expenditures to support or oppose candidates and may not contribute to another committee for the purpose of making independent expenditures to support or oppose other candidates.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov, click on the [Campaign](#) link.