

**Fair Political Practices Commission
Filing Schedule for
Committees Primarily Formed to Support/Oppose Local Candidates
Being Voted on March 3, 2015**

Deadline	Period	Form	Notes
Within 24 Hours <i>Contribution/ Independent Expenditure Reports</i>	12/3/14 – 3/2/15	496 497	<ul style="list-style-type: none"> ▪ 496: File if independent expenditures of \$1,000 or more are made. ▪ 497: File if a contribution of \$1,000 or more in the aggregate is received from a single source. ▪ 497: File if a contribution of \$1,000 or more is made in the aggregate to <i>another</i> candidate or measure being voted upon March 3, 2015. ▪ The recipient of a non-monetary contribution of \$1,000 or more must file a Form 497 report within 48 hours from the time the contribution is received. ▪ File by personal delivery, e-mail, guaranteed overnight service, fax or online.
Within 10 Days <i>Independent Expenditure Verification</i>	Ongoing	462	<ul style="list-style-type: none"> ▪ Committees making independent expenditures (“IEs”) must file this form with the FPPC. ▪ Email only - no paper copy. ▪ Committees file only one Form 462 for each candidate or measure supported or opposed by an independent expenditure.
Feb 2, 2015 <i>Semi-Annual</i>	thru – 12/31/14	460 465	<ul style="list-style-type: none"> ▪ 460: All committees must file Form 460. ▪ 465: File if independent expenditures totaling \$1,000 or more are made. ▪ The January 31, 2015, deadline falls on Saturday, so the deadline is extended to the next business day.
Jan 22, 2015 <i>Pre-Election</i>	1/1/15 – 1/17/15	460 465	<ul style="list-style-type: none"> ▪ 460: All committees must file Form 460. ▪ 465: File if independent expenditures totaling \$1,000 or more are made.
Feb 19, 2015 <i>Pre-Election</i>	1/18/15 – 2/14/15	460 465	<ul style="list-style-type: none"> ▪ 460: All committees must file Form 460. ▪ 465: File if independent expenditures totaling \$1,000 or more are made. ▪ File by personal delivery, guaranteed overnight service or online.
Jul 31, 2015 <i>Semi-Annual</i>	2/15/15 – 6/30/15	460 465	<ul style="list-style-type: none"> ▪ 460: All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before June 30, 2015. ▪ 465: File if independent expenditures totaling \$1,000 or more are made between February 15 and March 2.

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- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Deadlines:** Due to the election being held early in the year, the deadline for the first pre-election report for calendar year 2015 is earlier than the semi-annual report for calendar year 2014. A candidate/committee active in both calendar years may file the 2014 reports on January 22, 2015.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to 24-hour independent expenditure reports (Form 496) and the deadline for the Form 497 that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a report is not required if a local agency requires online filing pursuant to a local ordinance.
- **Form 497 – 24-Hour Contribution Report:** File if a contribution of \$1,000 or more is made in connection with a candidate or measure being voted upon in another city, county or special state election, or **made to a political party committee** 90 days before a state special election in 2015.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov, click on the [Campaign](#) link.
- **Committee Status:** See Regulation 18247.5 to determine if a committee is primarily formed
- As of August 2014, legislation is pending that may change the filing schedule.
- **Multi-Purpose Organizations (including non-profits):** Effective July 1, 2014, multi-purpose organizations making political contributions or expenditures are subject to new campaign disclosure rules. In general, an organization that uses its general dues account to make contributions or expenditures may qualify as a major donor or independent expenditure committee and report payments on Campaign Form 461. Such organizations qualify as a recipient committee if expenditures exceed \$50,000 in a calendar year or \$100,000 in four years. Organizations qualifying as a recipient committee may need to file reports disclosing contributors. Some organizations will not need to file the year-end semi-annual report. See the [Campaign Reporting Rules for Multipurpose Organizations](#) fact sheet for complete instructions.