

**Fair Political Practices Commission  
Filing Schedule for  
Committees Primarily Formed to Support/Oppose Local Measures  
Being Voted on April 12, 2016**

<b>Deadline</b>	<b>Period</b>	<b>Form</b>	<b>Notes</b>
<b>Within 24 Hours</b> <i>Contribution Reports</i>	<b>1/13/16 – 4/12/16</b>	497	<ul style="list-style-type: none"> <li>▪ File if a contribution of \$1,000 or more in the aggregate is received from a single source.</li> <li>▪ File if a contribution of \$1,000 or more in the aggregate is made to a candidate or <i>another</i> ballot measure being voted upon April 12, 2016.</li> <li>▪ The recipient of a non-monetary contribution of \$1,000 or more must file a Form 497 report within 48 hours from the time the contribution is received.</li> <li>▪ File by personal delivery, e-mail, guaranteed overnight service, fax or online, if available.</li> </ul>
<b>Feb 1, 2016</b> <i>Semi-Annual</i>	<b>* – 12/31/15</b>	460	<ul style="list-style-type: none"> <li>▪ A committee formed in 2015 must file Form 460.</li> <li>▪ The January 31 deadline falls on Sunday, so the deadline is extended to the next business day.</li> </ul>
<b>Mar 3, 2016</b> <i>1<sup>st</sup> Pre-Election</i>	<b>1/1/16 – 2/27/16</b>	460	<ul style="list-style-type: none"> <li>▪ All committees must file Form 460.</li> </ul>
<b>Mar 31, 2016</b> <i>2<sup>nd</sup> Pre-Election</i>	<b>2/28/16 – 3/26/16</b>	460	<ul style="list-style-type: none"> <li>▪ All committees must file Form 460.</li> <li>▪ Paper copies must be filed by personal delivery or guaranteed overnight service only.</li> </ul>
<b>Aug 1, 2016</b> <i>Semi-Annual</i>	<b>3/27/16 – 6/30/16</b>	460	<ul style="list-style-type: none"> <li>▪ All committees must file unless the committee filed termination Forms 410 and 460 before June 30, 2016.</li> <li>▪ The July 31 deadline falls on a Sunday, so the deadline is extended to the next business day.</li> </ul>

### Additional Reports

Depending on committee activity, one or both of the following reports may also be required:

- **460 - Ballot Measure Quarterly Report:** Prior to the semi-annual period in which the measure(s) supported or opposed is being voted upon, primarily formed ballot measure committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required.
- **511 - Paid Spokesperson Report:** File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure: 1) A payment totaling \$5,000 or more to an individual to appear in an advertisement, or 2) A payment of any amount to an individual portraying a member of a licensed occupation (e.g., nurse, doctor, firefighter).

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- **Local Ordinance:** Always check on whether additional local rules apply.
- **\*Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to the deadline for the Form 497 that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at [www.fppc.ca.gov](http://www.fppc.ca.gov).
- **Committee Status:** Contact the FPPC if the committee makes independent expenditures/contributions to candidates and/or other measures. Additional reports may be required.
- **Multi-Purpose Organizations (including non-profits):** Effective July 1, 2014, multi-purpose organizations making political contributions or expenditures are subject to new campaign disclosure rules. In general, an organization that uses its general dues account to make contributions or expenditures may qualify as a major donor or independent expenditure committee and report payments on Campaign Form 461. Such organizations qualify as a recipient committee if expenditures exceed \$50,000 in a 12-month period or \$100,000 in four consecutive calendar years. An organization that qualifies as a recipient committee may need to file reports disclosing contributors. Some organizations will not need to file the year-end semi-annual report. See FPPC Campaign Manual 4—Chapter 15 for instructions.