

**Fair Political Practices Commission
Filing Schedule for
Local Slate Mailer Organizations
2019**

Deadline	Period	Form	Notes
Jan 31, 2019 <i>Semi-Annual</i>	* – 12/31/18	401	▪ All slate mailer organizations must file Form 401.
Jul 31, 2019 <i>Semi-Annual</i>	1/1/19 – 6/30/19	401	▪ All slate mailer organizations must file Form 401.
Jan 31, 2020 <i>Semi-Annual</i>	7/1/19 – 12/31/19	401	▪ All slate mailer organizations must file Form 401.

Additional Reports:

- **Pre-Election Reports:** If the SMO produces a slate mailer supporting or opposing candidates or measures being voted on in an election, pre-election reports are required if payments of \$500 or more are received for support of or opposition to the candidates or measures, or if the SMO spends \$500 or more. Use the filing schedule for that particular election to determine the deadlines for filing pre-election statements.
- **Late Payment Reports:** If the SMO receives a payment of \$2,500 or more during the 90 days before an election, or on the date of the election, for the purposes of supporting or opposing a candidate or measure in a slate mailer, a Form 498 is required to be filed within 24 hours. Use the filing schedule for that particular election to determine the 90-day, 24-hour reporting period.

Additional Notes:

- ***Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour Late Payment Report (Form 498) that is due the weekend before the election. Such report must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings may be filed by first class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Public Documents:** All forms are public documents. Campaign forms and instructional materials are available at www.fppc.ca.gov, click on Learn, then Campaign Rules.
- If the SMO receives payments that are not from the candidate or measure committee listed on the ballot or from a third party for the purpose of listing a candidate or measure, call the FPPC for advice.