

**Fair Political Practices Commission
Filing Schedule for
Candidates and Controlled Committees for Local Office
Being Voted on March 5, 2019**

Deadline	Period	Form	Notes
Within 24 Hours <i>Contribution Reports</i>	12/5/18 – 3/5/19	497	<ul style="list-style-type: none"> ▪ File if a contribution of \$1,000 or more in the aggregate is received from a single source. ▪ File if a contribution of \$1,000 or more in the aggregate is made to <i>another</i> candidate or measure being voted upon March 5, 2019. ▪ The recipient of a non-monetary contribution of \$1,000 or more must file a Form 497 within 48 hours from the time the contribution is received. ▪ File by personal delivery, e-mail, guaranteed overnight service or fax. You may also file online if available.
Jan 24, 2019 <i>1st Pre-Election</i>	1/1/19 – 1/19/19	460 470	<ul style="list-style-type: none"> ▪ Each candidate listed on the ballot must file Form 460 or Form 470 (see below).
Jan 31, 2019** <i>Semi-Annual</i>	*– 12/31/18	460 470	<ul style="list-style-type: none"> ▪ 460: All committees must file Form 460. ▪ 470: If a candidate raised or spent less than \$2,000 during 2018, file Form 470
Feb 21, 2019 <i>2nd Pre-Election</i>	1/20/19 – 2/16/19	460	<ul style="list-style-type: none"> ▪ All committees must file Form 460. ▪ File by personal delivery or guaranteed overnight service. You may also file online, if available.
Jul 31, 2019 <i>Semi-Annual</i>	2/17/19 – 6/30/19	460	<ul style="list-style-type: none"> ▪ All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before June 30, 2019.

Additional Notes:

- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Local Ordinance:** Always check on whether additional local rules apply.
- ****Deadlines:** Due to the election being held early in the year, the deadline for the first pre-election report for calendar year 2019 is earlier than the semi-annual report for calendar year 2018. A candidate/committee active in both calendar years may file the 2018 report on January 24, 2019.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to the deadline for a Form 497 due the weekend before the election, or to any Form 496. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.

Fair Political Practices Commission

- **Method of Delivery:** All paper filings may be filed by first class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov. Click on Learn, then Campaign Rules.
- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form 460:** Candidates who have raised/spent \$2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.
- **Form 470 (2018):** Non-incumbent candidates who raised or spent less than \$2,000 during 2018 and did not have an open committee must file Form 470 by January 31, 2019.
- **Form 470 (2019):** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2019 and do not have an open committee may file Form 470 on or before January 24, 2019. If, later during the calendar year, a campaign committee must be opened, a Form 470 Supplement and a Form 410 must be filed.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
 - [462](#): This form must be e-mailed to the FPPC within 10 days.
 - [496](#): This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- Click [here](#) to view a video on basic information for candidates and committees.