

85-270

# State of California



# Fair Political Practices Commission

P.O. BOX 807 • SACRAMENTO, 95804 ... 428 J STREET, STE 800, SACRAMENTO, 95814

Technical Assistance •• Administration •• Executive/Legal •• Enforcement  
(916) 322-5662 322-5660 322-3901 322-6441

September 18, 1985

Arrece Jameson, City Clerk  
City of Oakland  
1421 Washington Street  
Oakland, CA 94612

Dear Arrece:

This is to confirm the information I provided to you last week regarding the Statements of Economic Interests (Form 730) filed by designated employees pursuant to the City of Oakland's Conflict of Interest Code.

As we discussed, the Form 730 prepared by the City Clerk's office is incomplete and should not be used by designated employees to fulfill their disclosure obligations under the Political Reform Act (Government Code Sections 81000-91015). The Conflict of Interest Code and Commission regulations require that Statements of Economic Interests shall be made on forms prescribed by the Fair Political Practices Commission. Therefore, designated employees should use only the Form 730 sent to you by our office. You may, of course, add your own cover memorandum of other information you think would be helpful.

Because the City's Form 730 was used by designated employees to file their Initial Statements of Economic Interests, and because that form did not contain all of the schedules necessary for them to fully and properly disclose their financial interests, an amended Initial Statement should be filed by each employee. Probably the easiest way to accomplish this would be to provide the FPPC Form 730 and request that a new Statement be filed.

Enclosed is the Commission's Handbook for Filing Officers and Filing Officials which explains your duties under the Act with respect to Statements of Economic Interests. Also enclosed are the pages from your list of disclosure categories which I marked up for you and inadvertently brought back to Sacramento with me.

Arrece Jameson  
September 18, 1985  
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Thanks so much for your hospitality and for everyone's help during the campaign disclosure seminar. Please let me know if I can be of any assistance to you in the future.

Sincerely,

A handwritten signature in cursive script that reads "Carla".

Carla Wardlow  
Political Reform Consultant

Enclosures