



FAIR POLITICAL PRACTICES COMMISSION

428 J Street • Suite 620 • Sacramento, CA 95814-2329
(916) 322-5660 • Fax (916) 322-0886

July 9, 2013

Ms. Lisa Moore

REDACTED

**RE: Advisory Letter
FPPC No. 13/339; Lisa Moore**

Dear Ms. Moore:

The Fair Political Practices Commission (the "FPPC") enforces the provisions of the Political Reform Act (the "Act") found in Government Code Section 81000, and following.¹ As you may be aware, the Enforcement Division of the FPPC received a sworn complaint alleging that you violated the conflict of interest provisions of the Act when on February 19, 2013, as a member of the Cotati Planning Commission, you publicly opposed an item before the Planning Commission that would have raised the number of "Formula-Based Restaurants" allowed to operate in Cotati. As an employee of Tubby's Restaurant in Cotati, you have an economic interest that could be financially affected by the item you opposed.

Our investigation revealed that, in this particular circumstance, there is insufficient evidence to demonstrate that the item you opposed would have a material financial effect on your economic interest, Tubby's Restaurant. Therefore, the Enforcement Division has decided to close this matter with this advisory letter.

You should be aware that the Act prohibits public officials, including planning commissioners, from making, participating in making or influencing governmental decisions in which the official has a material financial interest. Specifically, Section 87100 of the Act states: "No public official at any level of state or local government shall make, participate in making, or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest."

¹The Political Reform Act is contained in Government Code sections 81000 through 91014. All statutory references are to the Government Code, unless otherwise indicated. The regulations of the Fair Political Practices Commission are contained in sections 18109 through 18997 of title 2 of the California Code of Regulations. All regulatory references are to title 2, division 6 of the California Code of Regulations, unless otherwise indicated.

To determine whether an individual has a disqualifying conflict of interest, the FPPC generally employs the following sequenced analysis: 1) was the individual a public official; 2) did the official make, participate in making, or use or attempt to use his official position to influence a governmental decision; 3) what are the public official's economic interests; 4) was the economic interest affected by the decision, either directly or indirectly; 5) was the economic interest materially affected by the decision; 6) was it reasonably foreseeable that the economic interest would be materially affected by the decision. (See Regulation 18700.)

Additionally, you should be aware that all public officials, when recusing themselves from voting on items in which they have a material financial interest, must comply with the procedures set forth in Section 87105 of the Act. Specifically, a public official who holds an office specified in Section 87200 of the Act, including planning commissioners, who has a financial interest in a decision within the meaning of Section 87100 of the Act shall, upon identifying a conflict of interest or a potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (1) publicly identify the financial interest that gives rise to the conflict of interest or potential conflict of interest in detail sufficient to be understood by the public, (2) recuse him or herself from discussing and voting on the matter, or otherwise acting in violation of Section 87100, and (3) leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

The Commission publishes forms and manuals to facilitate compliance with the provisions of the Act and provides guidance regarding your obligations over the telephone and through written advice. If you need assistance, please call the Commission's Technical Assistance Division at 1-866-275-3772 or visit our website at www.fppc.ca.gov.

Sincerely,

REDACTED

Adam Silver, Commission Counsel
Enforcement Division