CITY OF SANTA FE SPRINGS

POLICY MANUAL

Subject: Gifts: Agency Provided Tickets or Passes

Policy Adopted: April 12, 2012

PURPOSE:

To establish a ticket/pass distribution policy pursuant to subsection (c) of the Fair Political Practices Commission (FPPC) Regulation No. 18944.1.

POLICY:

1. The distribution of any ticket or pass which is subject to the provisions of FPPC Regulation No. 18944.1, distributed to, or at the behest of, a City official, shall accomplish or be in furtherance of at least one of the following public purposes:

    a. Facilitating the performance of a ceremonial role or function by a City official on behalf of the City at an event, for which the official may receive enough tickets or passes for the official and each member of his or her immediate family.

    b. Facilitating the attendance of a City official at an event where the job duties of the official require his or her attendance at the event, for which the official may receive enough tickets or passes for the official and each member of his or her immediate family.

    c. Promotion of intergovernmental relations and/or cooperation and coordination of resources with other governmental agencies, including but not limited to attendance at an event with or by elected officials or appointed officials from other jurisdictions, and/or such officials' staff members or guests.

    d. Economic or business development purposes, or business retention purposes, on behalf of the City.

    e. Promotion of City resources and/or facilities available to City residents.

f. Promotion, evaluation or monitoring of City-run, sponsored or supported community events, activities or programs, with respect to the venue, quality of performances and/or compliance with City agreements, policies and other requirement.

g. Promoting, supporting and/or showing appreciation for programs or services rendered by charitable and/or nonprofit organizations benefiting City residents.

h. Promoting, supporting and/or showing appreciation for programs or services rendered by other governmental agencies, including but not limited to police agencies, fire agencies and school districts, benefiting City residents.

i. Attendance at charitable fundraising events for the purpose of networking with other civic and community leaders.

j. Promotion of City tourism, recognition, visibility and/or profile.

k. Encouraging City resident and business support for and attendance at local events.

l. Encouraging participants in City-sponsored programs to attend local events.

m. Attracting or rewarding volunteer public service.

n. Encouraging or rewarding significant academic, athletic or public service achievements by City students, residents, businesses or employees.

o. Attracting and retaining highly qualified employees in City service.

p. Recognizing or rewarding meritorious service by City employees.

q. Promoting enhanced City employee performance or morale.

r. As an incident to the above-listed public purposes, allowing for the immediate family of the City official to accompany the City official to events to accomplish any of such purposes.

2. No tickets or passes subject to the provisions of FPPC Regulation No. 18944.1 which are received by a City official shall be transferred to anyone else, except to members of that official's immediate family, or to no more than one guest, solely for their attendance at the subject event.

3. The City Manager, or his designee, shall be responsible for the distribution of tickets and passes in compliance with this Policy, and for the City's compliance with the "Public Posting" requirements contained in FPPC Regulation No. 18944.1.