FAIR POLITICAL PRACTICES COMMISSION
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June 21, 2011

Craig Watkins
Design Build Institute of America – Western Pacific Chapter
REDACTED

Warning Letter Re: FPPC No. 10/1012, Design Build Institute of America – Western Pacific Chapter

Dear Mr. Watkins:

The Fair Political Practices Commission (the "FPPC") enforces the provisions of the Political Reform Act (the "Act"),[1] found in Government Code section 81000, et seq. This letter is being sent as a result of an FPPC investigation against the Design Build Institute of America – Western Pacific Chapter ("Design Build Institute"). The FPPC initiated its investigation after receiving a referral from the California Secretary of State. The referral alleged that Design Build Institute violated the Act's lobbying reporting provisions.

The FPPC completed its investigation of the facts in this case. Specifically, the FPPC found that Design Build Institute violated the Act by failing to timely file a required report.

Section 86115 of the Act provides that lobbyist employers must file periodic reports. Section 82039.5 of the Act defines a lobbyist employer as an entity that either "[e]mploys one or more lobbyists for economic consideration, other than reimbursement for reasonable travel expenses, for the purpose of influencing legislative or administrative action." Section 86117(a) provides that these reports "shall be filed during the month following each calendar quarter."

The above-mentioned reports are filed by submitting a completed Form 635 to the California Secretary of State. Although the required report has since been filed, Design Build Institute failed to timely file a Form 635 for the April 1, 2010, through June 30, 2010, period.

[1] The Political Reform Act is contained in Government Code sections 81000 through 91014. All statutory references are to the Government Code, unless otherwise indicated. The regulations of the Fair Political Practices Commission are contained in sections 18109 through 18997 of Title 2 of the California Code of Regulations. All regulatory references are to Title 2, Division 6 of the California Code of Regulations, unless otherwise indicated.

We are closing this matter with a warning letter because Design Build Institute does not have a history of violating the Act. Also, it appears from the filings that your organization did not engage in a large amount of lobbying during the time period in question.

This letter serves as a written warning. The information in this matter will be retained and may be considered should an enforcement action become necessary based on newly discovered information or future conduct. Failure to comply with the provisions of the Act in the future will result in monetary penalties of up to $5,000 for each violation.

A warning letter is an FPPC case resolution without administrative prosecution or fine. However, the warning letter resolution does not provide you with the opportunity for a probable cause hearing or hearing before an Administrative Law Judge or the Fair Political Practices Commission. If you wish to avail yourself of these proceedings by requesting that your case proceed with prosecution rather than a warning, please notify us within ten (10) days from the date of this letter. Upon this notification, the FPPC will rescind this warning letter and proceed with administrative prosecution of this case. If we do not receive such notification, this warning letter will be posted on the FPPC's website ten (10) days from the date of this letter.

Please feel free to contact me with any questions you may have regarding this letter.

Sincerely

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Gary S. Winuk
Chief, Enforcement Division

GSW/jd