



## FAIR POLITICAL PRACTICES COMMISSION

428 J Street • Suite 620 • Sacramento, CA 95814-2329

(916) 322-5660 • Fax (916) 322-0886

### MEMORANDUM

**To:** Chair Remke and Commissioners Casher, Eskovitz, Wasserman, and Wynne  
**From:** Lynda Cassady, Chief of Technical Assistance Division  
**Subject:** Report of Division Activities

#### Staff Accomplishments

Staff members Cynthia Fisher and Sonia Rangel have both surpassed 25 years of state service, and we congratulate them on their many years of service to the FPPC.

#### Advice Requests

We have continued to experience a higher volume of phone and email advice requests due to ongoing elections and the requirement that local government agencies review their conflict of interest codes this year.

Phone counts January – May: 5,817

Email counts January – May: 4,881

#### Form 700 - Statement of Economic Interests

Staff is processing the more than 15,000 statements we received during March and April and is beginning the process of notifying non-filers, while filling requests for the public to view over 800 statements through May 31, 2014. Statements for the Board of Supervisors were posted to our website in May. We anticipate posting statements for Mayors and City Councilmembers in July.

#### Form 700-Approvals of Electronic Filing Systems

Staff has approved 68 programs to date and anticipates that the number of certification submissions will significantly increase beginning in early fall.

#### Campaign Manuals and Informational Material

Fact sheets were prepared and posted that address the filing locations of campaign statements for general purpose committees, candidates, and judicial candidates. Both the draft ballot measure committee manual and general purpose committee manual are posted for public comment. Staff must make revisions to fact sheets, forms and manuals to address the new Senate Bill 27 requirements for multi-purpose committees. Staff must also create a form and instructions for committees required to submit top ten contributor lists pursuant to Senate Bill 27. A revised campaign fact sheet was also posted that addressed staff's recommendation that campaign committees not accept bitcoins until the Commission has reviewed the matter. Filing schedules were posted on the FPPC website for the CalPERS election.

#### Special Presentations

Manager Dixie Howard made an overview presentation to the California Sheriff's Association on the Act's requirements pertaining to elected officials.

## **Seminars and Workshops**

Manager Trish Mayer and Consultant Alexandra Castillo made presentations to candidates and treasurers in San Bernardino County and in San Jose. Consultant Cynthia Jones provided training to filing officers on their administrative duties for campaign statements. The workshops have been well attended and we have received comments such as “Very good presentation” and “I have been in office a long time, and appreciate how helpful you are.”

## **Webinar Training**

Consultants Alexandra Castillo, Cynthia Fisher, Cynthia Jones, Courtney Miller, Deborah Hanephin and Ivy Branaman provided webinar training to local candidates and treasurers, local PAC treasurers, political party treasurers, and campaign filing officers. Consultant Alexandra Castillo provided training to staff from Mendocino County who perform campaign filing officer duties. The webinars continue to be popular as a convenient and cost effective way to receive beneficial training. Webinars will be conducted in June for officials in local government agencies who must amend their conflict of interest codes this year. In addition, we are developing a candidate/treasurer webinar that will be posted on our website soon for local candidates running in the November election.

## **Conflict of Interest Code Biennial Notices**

Every local government agency in California is required to review its conflict of interest code in 2014 and submit a notice by October 1, 2014, to its code reviewing body on whether the code needs to be amended. Information on this requirement has been sent and posted on the FPPC website for multi-county agencies, as well as to counties and cities who must administer this requirement.

## **Conflict-of-Interest Codes**

The following conflict of interest code amendments and adoption were approved.

### **State Agencies:**

State Personnel Board

### **Multi-County Agencies:**

Central Sierra Economic Development  
Hanford Joint Union High School  
Regional Water Authority  
Woodland Joint Unified School District

## **Workload Summary**

The chart below provides an overview of the division’s workload from January 1 through May 31. The Division not only provides educational assistance, but devotes significant resources to posting detailed information concerning independent expenditure verification and agency reports which provide transparency into government processes.

<b>Year-to-Date Workload</b>	
<b>Conflict of Interest Code Approvals</b>	<b>23</b>
<b>Seminars/Webinars/Outreaches</b>	<b>36</b>
<b>Special Presentations</b>	<b>6</b>
<b>Campaign Form 462- IE Verification</b>	<b>477</b>
<b>Form 801 – Payments to Agencies</b>	<b>34</b>
<b>Form 802 – Agency Ticket Distributions</b>	<b>1,035</b>
<b>Form 803 – Behested Payment Reports</b>	<b>131</b>