

## **MEMORANDUM**

**To:** Chair Remke and Commissioners Casher, Eskovitz, Wasserman, and Wynne  
**From:** Lynda Cassady, Chief of Technical Assistance Division  
**Subject:** Report of Division Activities

### **Advice Requests**

The Division's telephone and e-mail advice requests have increased significantly since our last report. There were 4,296 advice questions answered in August and September. The number of requests for October is expected to rise as the November election approaches.

Phone counts January – September: 9,949  
Email counts January – September: 8,633

### **Form 700-Approvals of Electronic Filing Systems**

Staff has approved 69 programs to date and has one state agency program under review.

### **SB 27 Implementation**

Tara Stock is incorporating the new multi-purpose organization campaign rules into the draft general purpose committee manual. It is expected to be ready for public comment in late October.

### **Interested Persons Meeting**

In early October the draft Form 700, Statement of Economic Interests, for 2014/15 will be available for public comment. A draft campaign manual for slate mailer organizations as well as amendments to the campaign manuals for major donor and independent expenditure committees addressing new multi-purpose organization campaign filings will also be available for comment.

### **Presentations and Workshops**

In late August, AGPA Rene Robertson along with Ivy Branaman and Gail Perry met with staff at Department of Conservation to discuss their duties as Form 700 filing officers.

### **Webinar Training**

Consultant Courtney Miller worked with Media Director Jay Wierenga to record a webinar to assist local candidates and treasurers with campaign rules and reporting. The webinar was posted to our website and e-mailed to all city and county filing officers throughout the state. The Division has received many positive comments and plans to continue to post webinars related to different topics next year.

### **Filing Schedules and Updated Forms**

During September, the Division posted 22 separate 2015 filing schedules for both local and state candidates and committees. Consultants Courtney Miller and Tara Stock worked on this project.

Staff updated instructions to lobbying registration forms to address the increase in the annual fee required of lobbyists.

### **Conflict-of-Interest Codes**

**The following conflict of interest code amendment were approved since my last report.**

Antelope School District  
Assembly Rules Committee  
Association of Bay Area Government Pooled Liability Assistance Network  
Beta Healthcare Group Risk Management Authority  
Board of State and Community Corrections  
CSAC Excess Insurance Authority  
Envision Education, Incorporated  
Los Gatos-Saratoga Joint Union High School District  
Los Rios Community College District  
Northeastern CA JPA  
Planning and Service Area 2 on Aging  
Teacher Credentialing Commission  
Truckee Donner Public Utility District  
Turlock Unified School District