



STATE OF CALIFORNIA
FAIR POLITICAL PRACTICES COMMISSION
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To: Chair Germond and Commissioners Cardenas, Hatch, and Hayward
From: Trish Mayer, Assistant Chief, Legal Division
Subject: Updated Instructions to Forms 496 and 497
Date: February 11, 2019

Attached for your approval are **Form 496 – 24-hour/10-day Independent Expenditure Report** and **Form 497 – 24-hour/10-day Contribution Report**.

Revisions were made to the Form 496 and the Form 497 instructions to incorporate recent changes resulting from legislation – specifically AB 187 which requires a committee to file an activity-based report each time it makes contributions or independent expenditures of \$5,000 or more to support or oppose the qualification of a single local measure.

Additionally, other minor, non-substantive changes were made including restructuring the order and flow of the text. A highlighted version of Form 497 is also attached. The Form 496 instructions were completely restructured so there is no corresponding highlighted version for this form.

No changes were made to the actual schedules.

The forms were made available on the Commission's website in January for public review and comment. We received comments suggesting clarifying language on Form 497. The language was incorporated and is highlighted in green.

Staff recommends your approval of the updated instructions to Forms 496 and 497.