



FAIR POLITICAL PRACTICES COMMISSION

JOB OPPORTUNITY BULLETIN

POSITION: STAFF SERVICES ANALYST, FPPC

Full-time / Permanent

325-001-5697-000

DIVISION: ADMINISTRATION / TECH DIVISION

SALARY: Range A \$3,298 - \$4,132

Range B \$3,571 - \$4,469

Range C \$4,281 - \$5,360

FINAL FILING DATE: APRIL 13, 2021

Duties and Responsibilities:

Perform filing officer duties for statements of economic interests received at the FPPC. This responsibility includes reviewing and analyzing statements of economic interests to ensure compliance with the law, independently preparing written correspondence, providing technical support to telephone inquiries by providing expert advice on statement of economic interests requirements and assisting in the development of manuals, disclosure forms and other written informational material.

Who May Apply:

Individuals who have eligibility for appointment to the above class (e.g., transfer, list, reinstatement).

How to Apply:

Applications will be screened and only the most qualified candidates will be scheduled for an interview. If you wish to be considered for this position, please apply at <https://www.calcareers.ca.gov> or forward a State application (Std. 678) and résumé to:

Fair Political Practices Commission
Personnel Office
1102 Q Street, Suite 3000
Sacramento, CA 95811

Contact: Pennie Conroy, (916) 327-8692

03/29/2021

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