

Sample Disclosure Categories

Multi-County Agency Conflict of Interest Codes

The following disclosure categories address common job classifications among multi-county agencies. **This is not an exclusive list, as most agencies must also include tailored categories to address the agency's specialized programs.**

Full Disclosure for High-Level Officials with Broad and Indefinable Duties:

All investments, business positions in business entities and sources of income (including receipt of gifts, loans and travel payments). Real property located within the jurisdiction, as well as real property within two miles of the real property owned or used by the agency or the potential site.

Procurement Decisions - Agency-Wide Authority:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source provides leased facilities, products, equipment, vehicles, machinery or services (including training or consulting services) of the type utilized by the Agency.

Procurement Decisions - Limited Authority:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source provides leased facilities, products, equipment, vehicles, machinery or services (including training or consulting services) of the type utilized by the position's Department/Division/Unit.

Information Technology:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source provides information technology or telecommunications goods, products or services including computer hardware or software companies, computer consultant services, IT training companies, data processing firms and media services.

Grant Funding:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source is of the type to receive grants or other funding from or through the Agency.

Regulatory/Licenses/Permits:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source is subject to the Agency's regulatory, permit or licensing authority.

Claims:

Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source has, during the reporting period, filed a claim or has a claim pending before the Agency.