

**Fair Political Practices Commission
Filing Schedule for
Committees Primarily Formed to Support/Oppose Local Measures
Being Voted on November 3, 2015**

Deadline	Period	Form	Notes
April 30, 2015 <i>Quarterly</i>	1/1/15 – 3/31/15		<ul style="list-style-type: none"> All committees must file Form 460.
Jul 31, 2015 <i>Semi-Annual</i>	thru – 6/30/15	460	<ul style="list-style-type: none"> All committees must file Form 460. Period covered is 4/1/15 – 6/30/15 if a quarterly report was filed.
Within 24 Hours <i>Contribution Reports</i>	8/5/15 – 11/2/15	497	<ul style="list-style-type: none"> File if a contribution of \$1,000 or more in the aggregate is received from a single source. File if a contribution of \$1,000 or more is made in the aggregate to a candidate or <i>another</i> measure being voted upon November 3, 2015. The recipient of a non-monetary contribution of \$1,000 or more must file a Form 497 within 48 hours from the time the contribution is received. File by personal delivery, e-mail, guaranteed overnight service, fax or online.
Sep 24, 2015 <i>Pre-Election</i>	7/1/15 – 9/19/15	460	<ul style="list-style-type: none"> All committees must file Form 460.
Oct 22, 2015 <i>Pre-Election</i>	9/20/15 – 10/17/15	460	<ul style="list-style-type: none"> All committees must file Form 460. File by personal delivery, guaranteed overnight service or online.
Feb 1, 2016 <i>Semi-Annual</i>	thru – 12/31/15	460	<ul style="list-style-type: none"> All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before December 31, 2015. The January 31, 2016 deadline falls on Sunday, so the deadline is extended to the next business day.

Additional Reports

Depending on committee activity, one or both of the following reports may also be required:

- **[460](#) - Ballot Measure Quarterly Report:** Prior to the semi-annual period in which the measure(s) supported or opposed is being voted upon, primarily formed ballot measure committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required.
- **[511](#) - Paid Spokesperson Report:** File within 10 days of making an expenditure totaling \$5,000 or more to an individual to appear in an advertisement to support or oppose a ballot measure.

Fair Political Practices Commission

- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to 24-hour independent expenditure reports (Form 496) and the deadline for the Form 497 that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a report is not required if a local agency requires online filing pursuant to a local ordinance.
- **Form 497 – 24-Hour Contribution Report:** File if a contribution of \$1,000 or more is made in connection with a candidate or measure being voted upon in another city, county or special state election, or **made to a political party committee** 90 days before a state special election in 2015.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov, click on the [Campaign](#) link.
- Contact the FPPC if the committee makes independent expenditures to support or oppose candidates or other measures. Additional reports may be required.
- As of August 2014, legislation is pending that may change the filing schedule.
- **Multi-Purpose Organizations (including non-profits):** Effective July 1, 2014, multi-purpose organizations making political contributions or expenditures are subject to new campaign disclosure rules. In general, an organization that uses its general dues account to make contributions or expenditures may qualify as a major donor or independent expenditure committee and report payments on Campaign Form 461. Such organizations qualify as a recipient committee if expenditures exceed \$50,000 in a calendar year or \$100,000 in four years. Organizations qualifying as a recipient committee may need to file reports disclosing contributors. Some organizations will not need to file the year-end semi-annual report. See the [Campaign Reporting Rules for Multipurpose Organizations](#) fact sheet for complete instructions.