

**Fair Political Practices Commission
Filing Schedule for
Local Slate Mailer Organizations
June 7, 2016 Election**

Deadline	Period	Form	Notes
Feb 1, 2016 <i>Semi-Annual</i>	* – 12/31/15	401	<ul style="list-style-type: none"> ▪ All slate mailer organizations must file this report. ▪ The January 31 deadline falls on a Sunday, so the deadline is extended to the next business day.
Within 24 Hours <i>Late Payment Report</i>	3/9/16 – 6/7/16	498	<ul style="list-style-type: none"> ▪ File if payments of \$2,500 or more are received to produce a slate mailer in connection with the June 7 election. ▪ File by personal delivery, e-mail, guaranteed overnight service, fax or online, if available.
Apr 28, 2016 <i>Pre-Election</i>	1/1/16 – 4/23/16	401	<ul style="list-style-type: none"> ▪ File if payments of \$500 or more are received or made to produce a slate mailer in connection with the June 7 election.
May 26, 2016 <i>Pre-Election</i>	4/24/16 – 5/21/16	401	<ul style="list-style-type: none"> ▪ File if payments of \$500 or more are received or made to produce a slate mailer in connection with the June 7 election.
Aug 1, 2016 <i>Semi-Annual</i>	* – 6/30/16	401	<ul style="list-style-type: none"> ▪ All slate mailer organizations must file this report. ▪ The July 31 deadline falls on a Sunday, so the deadline is extended to the next business day.

- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Method of Delivery:** All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to the local ordinance.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to 24-hour late payment reports (Form 498) that are due the weekend before an election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- If the SMO receives payments that are not from the candidate or measure committee listed on the ballot or from a third party for the purpose of listing a candidate or measure, call the FPPC for advice.
- **Public Documents:** All forms are public documents. Campaign forms and instructional materials are available at www.fppc.ca.gov, click on the Campaign link.