

**Fair Political Practices Commission
Filing Schedule for
Committees Primarily Formed to Support/Oppose Local Measures
Not Being Voted Upon in 2016**

| Deadline | Period | Form | Notes |
|---|---|---------------------|--|
| Feb 1, 2016 <i>Semi-Annual</i> | thru – 12/31/15 | 460 | <ul style="list-style-type: none"> All committees must file this report. The January 31 deadline falls on a Sunday, so the deadline is extended to the next business day. |
| May 2, 2016 <i>Quarterly</i> | 1/1/16 – 3/31/16 | 460 | <ul style="list-style-type: none"> Committees formed for a measure not yet voted upon: Committees formed for a measure to be voted upon in a future election (e.g., 2017) must file quarterly reports until the pre-election period begins for the election in which it will be voted upon, regardless of activity. Committees formed for measures already voted upon: File only if contributions or expenditures are made in connection with another measure. The April 30 deadline falls on a Saturday, so the deadline is extended to the next business day. |
| Aug 1, 2016 <i>Semi-Annual</i> | thru – 6/30/16 | 460 | <ul style="list-style-type: none"> All committees must file this report. Period covered is 4/1/16 – 6/30/16 if a quarterly report was filed. The July 31 deadline falls on a Sunday, so the deadline is extended to the next business day. |
| Oct 31, 2016 <i>Quarterly</i> | 7/1/16 – 9/30/16 | 460 | <ul style="list-style-type: none"> Committees formed for a measure not yet voted upon: Committees formed for a measure to be voted upon in a future election (e.g., 2017) must file quarterly reports until the pre-election period begins for the election in which it will be voted upon, regardless of activity. Committees formed for measures already voted upon: File only if contributions or expenditures are made in connection with another measure. |
| Jan 31, 2017 <i>Semi-Annual</i> | thru – 12/31/16 | 460 | <ul style="list-style-type: none"> All committees must file this report. Period covered is 10/1/16 – 12/31/16 if a quarterly report was filed. |
| Contribution Report | | | |
| Within 24 Hours <i>Contribution Reports</i> | 90 days prior to or on the date of an election | 497 | <ul style="list-style-type: none"> 497: File if a contribution of \$1,000 or more is made in the aggregate to a candidate or another measure being voted on in an election or made to a political party committee prior to or on the date of a state election. File by personal delivery, guaranteed overnight service, fax or online, if available. |

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Additional Reports

Depending on committee activity, the following report may also be required:

- **511 - Paid Spokesperson Report:** File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure: 1) A payment totaling \$5,000 or more to an individual to appear in an advertisement, or 2) A payment of any amount to an individual portraying a member of a licensed occupation (e.g., nurse, doctor, firefighter).

- **Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to 24-hour independent expenditure reports (Form 496) and the deadline for the Form 497 that is due the weekend before an election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov, click on the **Learn** link to find out more about [Campaign Rules](#).
- Contact the FPPC if the committee makes independent expenditures/contributions to candidates and/or other measures. Additional reports may be required.