

**Fair Political Practices Commission  
Filing Schedule for  
Local Slate Mailer Organizations  
November 8, 2016 Election**

<b>Deadline</b>	<b>Period</b>	<b>Form</b>	<b>Notes</b>
<b>Aug 1, 2016</b> <i>Semi-Annual</i>	* – 6/30/16	<a href="#">401</a>	<ul style="list-style-type: none"> <li>All slate mailer organizations must file this report.</li> <li>The July 31 deadline falls on a Sunday, so the deadline is extended to the next business day.</li> </ul>
<b>Within 24 Hours</b> <i>Late Payment Report</i>	8/10/16 – 11/8/16	<a href="#">498</a>	<ul style="list-style-type: none"> <li>File if payments of \$2,500 or more are received to produce a slate mailer in connection with the November 8 election.</li> <li>File by personal delivery, e-mail, guaranteed overnight service, fax or online, if available.</li> </ul>
<b>Sep 29, 2016</b> <i>1<sup>st</sup> Pre-Election</i>	7/1/16 – 9/24/16	<a href="#">401</a>	<ul style="list-style-type: none"> <li>File if payments of \$500 or more are received or made to produce a slate mailer in connection with the November 8 election.</li> </ul>
<b>Oct 27, 2016</b> <i>2<sup>nd</sup> Pre-Election</i>	9/25/16 – 10/22/16	<a href="#">401</a>	<ul style="list-style-type: none"> <li>File if payments of \$500 or more are received or made to produce a slate mailer in connection with the November 8 election.</li> </ul>
<b>Jan 31, 2017</b> <i>Semi-Annual</i>	10/23/16 – 12/31/16	<a href="#">401</a>	<ul style="list-style-type: none"> <li>All slate mailer organizations must file this report unless termination Forms 401 and 402 were filed before on or before December 31, 2016.</li> </ul>

- **\* Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Method of Delivery:** All paper filings are filed by personal delivery or first class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to the local ordinance.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to 24-hour late payment reports (Form 498) that are due the weekend before an election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- If the SMO receives payments that are not from a candidate or measure committee listed on the ballot or from a third party for the purpose of listing a candidate or measure, call the FPPC for advice.
- **Public Documents:** All forms are public documents. Campaign forms and instructional materials are available at [www.fppc.ca.gov](http://www.fppc.ca.gov), click on the “[Learn](#)” link.