

**Fair Political Practices Commission
Filing Schedule for
State Slate Mailer Organizations
November 8, 2016 Election**

Deadline	Period	Form	Notes
Aug 1, 2016 <i>Semi-Annual</i>	* – 6/30/16	401	<ul style="list-style-type: none"> All slate mailer organizations must file this report. The July 31 deadline falls on a Sunday, so the deadline is extended to the next business day.
Within 24 Hours <i>Late Payment Report</i>	8/10/16 – 11/8/16	498	<ul style="list-style-type: none"> File if payments of \$2,500 or more are received to produce a slate mailer in connection with the November 8 election. Online filing only including non-e-filers.
Sep 29, 2016 <i>1st Pre-Election</i>	7/1/16 – 9/24/16	401	<ul style="list-style-type: none"> File if payments of \$500 or more are received or made to produce a slate mailer in connection with the November 8 election.
Oct 27, 2016 <i>2nd Pre-Election</i>	9/25/16 – 10/22/16	401	<ul style="list-style-type: none"> File if payments of \$500 or more are received or made to produce a slate mailer in connection with the November 8 election.
Jan 31, 2017 <i>Semi-Annual</i>	10/23/16 - 12/31/16	401	<ul style="list-style-type: none"> All slate mailer organizations must file this report unless termination Forms 401 and 402 were filed before January 1, 2016.

- **E-File:** A state slate mailer organization (SMO) that has received contributions or made expenditures totaling \$25,000 or more.
- **Form 401:** All state SMOs must file an original and one copy in paper format with the Secretary of State. Two copies must also be filed with the clerk of the county in which the slate mailer organization is domiciled. These reports must be filed on paper by personal delivery or first class mail. An e-filer also files an online/electronic report.
- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Filing Deadlines:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Local Elections:** If the SMO receives payments in connection with a local election in 2016, use the filing schedule for that particular election to determine the deadlines for filing pre-election statements. Payments of \$2,500 or more received within 90 days before the election must be reported within 24 hours.
- If the SMO receives payments that are not from a candidate or measure committee listed on the ballot or from a third party for the purpose of listing a candidate or measure, call the FPPC for advice.
- **Public Documents:** All forms are public documents. Campaign forms and instructional materials are available at www.fppc.ca.gov, click on the “[Learn](#)” link.