

Fair Political Practices Commission

Filing Schedule for Committees Primarily Formed to Support/Oppose Candidates for State Office June 5, 2018 Ballot

Deadline	Period	Form	Notes
Jan 31, 2018 <i>Semi-Annual</i>	* – 12/31/17	460	<ul style="list-style-type: none"> ▪ All committees must file this report.
Within 3 Business Days <i>Top Ten Contributor List</i>	Ongoing <i>Except during the 16 days before the election – see notes</i>	T-10	<ul style="list-style-type: none"> ▪ Committees primarily formed to support or oppose a state candidate that raise \$1,000,000 or more and have received contributions of \$10,000 or more from a single source must file a list of their top ten contributors on Form T-10 with the FPPC. If the requirement is triggered within 16 days of the election, Form T-10 must be filed within 2 business days.
Within 10 Days <i>Independent Expenditure Verification</i>	Ongoing	462	<ul style="list-style-type: none"> ▪ Committees making independent expenditures must file this form with the FPPC by e-mail only. No paper copy is required. ▪ Committees file only one Form 462 per election for each candidate or measure supported or opposed by an independent expenditure.
Within 24 Hours <i>Election Cycle Reports</i>	3/7/18 – 6/5/18	496 497	<ul style="list-style-type: none"> ▪ 496: File if an independent expenditure of \$1,000 or more in the aggregate is made in connection with a candidate or ballot measure being voted on the June 5 ballot. ▪ 497: File if a contribution of \$1,000 or more in the aggregate is received from a single source. ▪ 497: File if a contribution of \$1,000 or more in the aggregate is made in connection with a candidate or ballot measure being voted on the June 5 ballot, or made to a political party committee. ▪ The recipient of an in-kind contribution must file a Form 497 within 48 hours from the time the in-kind or non-monetary contribution is received. ▪ E-file only – no paper copy is required.
Apr 26, 2018 <i>1st Pre-Election</i>	1/1/18 – 4/21/18	460	<ul style="list-style-type: none"> ▪ All committees must file this report.
May 24, 2018 <i>2nd Pre-Election</i>	4/22/18 – 5/19/18	460	<ul style="list-style-type: none"> ▪ All committees must file this report. ▪ Paper copies must be filed by personal delivery or guaranteed overnight service only.
Jul 31, 2018 <i>Semi-Annual</i>	5/20/18 – 6/30/18	460	<ul style="list-style-type: none"> ▪ All committees must file this report.

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Additional Reports

Depending on committee activity, one or more of the following reports may also be required:

- **Payments Related to a State Ballot Measure (E-Filers only):** File Form 496 (24-hour Independent Expenditure Report) or Form 497 (24-hour Contribution Report) within 10 business days of making payments totaling \$5,000 or more in connection with a state ballot measure. No paper copy is required. Payments of this type may change the nature of a primarily formed candidate committee.
- **Form 511:** File within 10 days of making either of the following expenditures related to an advertisement to support or oppose a ballot measure: 1) A payment totaling \$5,000 or more to an individual to appear in an advertisement, or 2) A payment of any amount to an individual portraying a member of a licensed occupation (i.e., nurse, doctor, firefighter). E-Filers also file online.
- **Form E-530:** File within 48 hours of making a payment of \$50,000 or more during the 45 days prior to an election for a communication that identifies a state candidate being voted upon in the election but does not expressly advocate the election or defeat of the candidate. No paper copy is required.

Additional Notes:

- *** Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1 if no previous statement has been filed.
- **E-Filer:** A state committee that has received contributions or made expenditures totaling \$25,000 or more.
- **Form 460:** All state committees, including e-filers, must also file paper reports.
- **Paper Filings:** All paper filings may be filed by first class mail unless otherwise noted.
- **Forms 496 and 497:** All reports filed online only.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to any 24-hour Independent Expenditure Reports (Form 496) or to a 24-hour Contribution Report (Form 497) that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week.
- **Penalties:** Failure to file a statement on time subjects a committee to a fine of \$10 per day on both the paper and the e-filed version (e.g., \$20 per day for a late e-filed Form 460). Failure to file a statement could result in an enforcement penalty of \$5,000 per violation.

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- **State Contribution Limits:** Contributions to state candidates and to committees that make contributions to state candidates are subject to limits. Refer to the [contribution limits chart](#) on the FPPC website. Committees making “issue ads” featuring state candidates are also subject to contribution limits.
- **Public Documents:** All statements are public documents. Campaign manuals and instructional materials are available at www.fppc.ca.gov, click on Learn, then Campaign Rules.
- **Multipurpose Organizations (including non-profits):** A multipurpose organization that uses its general dues account to make contributions or expenditures may qualify as a major donor or independent expenditure committee and may be required to report payments on Campaign Form 461. Such an organization will qualify as a recipient committee if expenditures exceed \$50,000 in a 12-month period or \$100,000 in four consecutive calendar years. An organization that qualifies as a recipient committee may need to file reports disclosing contributors. See the [Campaign Reporting Rules for Multipurpose Organizations fact sheet](#) for complete instructions.