

**Fair Political Practices Commission  
Filing Schedule for  
Candidates and Controlled Committees for Local Office  
Being Voted on November 5, 2019**

<b>Deadline</b>	<b>Period</b>	<b>Form</b>	<b>Notes</b>
<b>Jul 31, 2019</b> <i>Semi-Annual</i>	* – 6/30/19	<a href="#">460</a> <a href="#">470</a>	<ul style="list-style-type: none"> <li>▪ Form 460: All committees must file Form 460.</li> <li>▪ Form 470: Candidates who filed candidacy papers on or before June 30, who do not have open committees, and who will not raise or spend \$2,000 or more in 2019, file Form 470.</li> </ul>
<b>Within 24 Hours</b> <i>Contribution Reports</i>	8/7/19 – 11/5/19	<a href="#">497</a>	<ul style="list-style-type: none"> <li>▪ File if a contribution of \$1,000 or more in the aggregate is received from a single source.</li> <li>▪ File if a contribution of \$1,000 or more in the aggregate is made to <i>another</i> candidate or measure being voted upon November 5, 2019.</li> <li>▪ The recipient of a non-monetary contribution of \$1,000 or more must file a Form 497 within 48 hours from the time the contribution is received.</li> <li>▪ File by personal delivery, e-mail, guaranteed overnight service or fax. You may also file online if available.</li> </ul>
<b>Sep 26, 2019</b> <i>1<sup>st</sup> Pre-Election</i>	7/1/19 – 9/21/19	<a href="#">460</a> or <a href="#">470</a>	<ul style="list-style-type: none"> <li>▪ Each candidate listed on the ballot must file Form 460 or Form 470 (see below).</li> </ul>
<b>Oct 24, 2019</b> <i>2<sup>nd</sup> Pre-Election</i>	9/22/19 – 10/19/19	<a href="#">460</a>	<ul style="list-style-type: none"> <li>▪ All committees must file Form 460.</li> <li>▪ File by personal delivery or guaranteed overnight service. You may also file online if available.</li> </ul>
<b>Jan 31, 2020</b> <i>Semi-Annual</i>	10/20/19 – 12/31/19	<a href="#">460</a>	<ul style="list-style-type: none"> <li>▪ All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before December 31, 2019.</li> </ul>

**Additional Notes:**

- **\* Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to the deadline for a Form 497 due the weekend before the election, or to any Form 496. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings may be filed by first class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to a local ordinance.

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- **Public Documents:** All forms are public documents. Campaign manuals and instructional materials are available at [www.fppc.ca.gov](http://www.fppc.ca.gov). Click on Learn, then Campaign Rules.
- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form 460:** Candidates who have raised/spent \$2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.
- **Form 470:** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2019 and do not have an open committee may file Form 470 on or before September 26, 2019. If, later during the calendar year, a campaign committee must be opened, a Form 470 Supplement and a Form 410 must be filed. This report is not required if a Form 470 was filed by July 31<sup>st</sup>.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
  - [462](#): This form must be e-mailed to the FPPC within 10 days.
  - [496](#): This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- Click [here](#) to view a video on basic information for candidates and committees.