



STATE OF CALIFORNIA
FAIR POLITICAL PRACTICES COMMISSION

JOB OPPORTUNITY BULLETIN

DIVISION: ENFORCEMENT DIVISION

POSITION: POLITICAL REFORM CONSULTANT I

SALARY: \$6031.00 – \$7547.00

FINAL FILING DATE: September 20, 2026

DUTIES AND RESPONSIBILITIES

Under the direction of the Intake Manager, reviews all complaints upon receipt, demands for civil action, and supporting evidence, to determine whether violations of the Political Reform Act likely occurred and to recommend how the Enforcement Division should respond. This evaluation requires a detailed analysis of facts provided by complainants and the application of technical, quasi-legal interpretations of the Political Reform Act (including Commission regulations, opinions, and advice) to the complainant's information. At the conclusion of each evaluation, incumbents prepare requests for full investigation, rejections, or other proposed resolutions in the form of letters to complainants, respondents, and other law enforcement agencies describing the basis for that decision.

Conducts limited preliminary investigation of complaints as necessary to better assess the merit of the complaints. This requires incumbents to obtain, analyze, and evaluate documentary evidence, talk to individuals who may have knowledge of violations, and prepare correspondence and chronologies detailing the results of the inquiries made.

Performs duties necessary to implement special enforcement programs. This includes responding to referrals from other agencies about alleged violations, searching public records to proactively uncover violations, contacting and talking to alleged violators, offering violators an opportunity to resolve their violations as required by the program, completing documents necessary for a stipulated resolution, and referring matters that do not settle for further action. Draft streamline stipulations, closure letters, and other documents for review and finalization by the Intake Manager, the Assistant Chief of Enforcement, and/or the Chief of Enforcement.

Responds orally to complainants, alleged violators, and other law enforcement agencies regarding inquiries about whether a violation likely occurred, whether a complaint should be filed, and the basis for the resolution of specific complaints.

Conferring with staff regarding questions and problems pertaining to the application of provisions of the Political Reform Act to specific factual situations. Consults with staff and makes recommendations on the technical aspects of proposed legislation and regulations affecting the enforcement of the Political Reform Act. Provides testimony concerning the Political Reform Act in civil, administrative, and criminal cases.

Performs other duties as required

*** This position is subject to the Form 700 Statement of Economic Interests filing requirements. ***

SPECIAL REQUIREMENTS

This position may be eligible for telework. The amount of telework is at the discretion of the Department and based on Fair Political Practices Commission's current telework policy. While FPPC supports telework, in-person attendance may be required based on operational needs. Employees are expected to be able to report to their worksite with minimal notification if an urgent need arises, as determined by the FPPC.

Who May Apply

Individuals who have eligibility for appointment to the above class (transfer, list, reinstatement).

How to Apply

Applications will be screened and only the most qualified candidates will be scheduled for an interview. If you wish to be considered for this position please apply at [CalCareers Job Posting](#) or forward a State application (STD. 678) to:

Fair Political Practices Commission
Attn: Michelle Rios
1102 Q Street, Suite 3050
Sacramento, CA 95811
or
mrrios@fppc.ca.gov

Contact: Michelle Rios, (279) 237-5997

It is the policy of the Fair Political Practices Commission to prohibit any form of discrimination based on race, sex, religion, age, national origin, sexual orientation or disability in every phase, or personnel policy and practice, in the recruitment, employment, advancement and/or treatment of all employees and applicants.