



STATE OF CALIFORNIA
FAIR POLITICAL PRACTICES COMMISSION
1102 Q Street • Suite 3050 • Sacramento, CA 95811

May 13, 2026

Heidi Kenniston-Lee, Candidate
Heidi Kenniston-Lee for San Ramon City Council District 4 2022
Via email: [REDACTED]

Cindy Alpert, Treasurer
Via email: [REDACTED]

Warning Letter re FPPC No. 2025-00958; In the Matter of Heidi Kenniston-Lee For San Ramon City Council District 4 2022, Heidi Kenniston-Lee, and Cindy Alpert

Dear Respondents:

The Enforcement Division of the Fair Political Practices Commission (“Commission”) enforces the provisions of the Political Reform Act.¹ This case was opened in response to an audit performed by the Franchise Tax Board (“FTB”) with respect to the candidate controlled committee Heidi Kenniston-Lee for San Ramon City Council District 4 2022 (“Committee”), Heidi Kenniston-Lee, and Cindy Alpert. The period covered by the audit was January 1, 2022 to December 29, 2022.

The FTB determined that the Committee substantially complied with the requirements under the Act. However, one recordkeeping violation was identified in the material findings of the audit.

The Act requires that each candidate, treasurer, and elected officer must maintain detailed accounts, records, bills, and receipts necessary to prepare campaign statements, to establish that campaign statements were properly filed, and to otherwise comply with the Act’s campaign disclosure provisions. This requirement includes a duty to maintain detailed information and original source documentation for all contributions and expenditures.²

The Enforcement Division has completed its review of the facts of this case. Specifically, we found that the Committee, Kenniston-Lee, and Alpert failed to comply with the recordkeeping provisions of the Act by failing to maintain detailed accounts, records, bills, and receipts necessary to prepare campaign statements, to establish that campaign statements were properly filed, and to otherwise comply with the Act’s campaign disclosure provisions as required by the

¹ The Political Reform Act is contained in Government Code sections 81000 through 91014, and all statutory references are to this code. The regulations of the Fair Political Practices Commission are contained in Sections 18104 through 18998 of Title 2 of the California Code of Regulations, and all regulatory references are to this source.

² Section 85201, subd. (c) and (d).

Act. However, the Enforcement Division has decided to close this case with a warning letter rather than a fine because the Committee, Kenniston-Lee, and Alpert had a low level of experience with the Act, had no prior enforcement history, Kenniston-Lee was unsuccessful in the election, the audit only produced one material violation of the Act, both the Candidate and Treasurer were responsive to the FTB auditors, and there was no evidence that the lack of recordkeeping inhibited audit efforts.

This letter serves as a written warning. The information in this matter will be retained and may be considered should an enforcement action become necessary based on newly discovered information or future conduct. Failure to comply with the provisions of the Act in the future will result in monetary penalties of up to \$5,000 for each violation.

A warning letter is an Enforcement Division case resolution without administrative prosecution or fine. The Commission has adopted Regulations 18360.1 and 18360.2 to authorize the Enforcement Division to issue warning letters to conclude cases in specified circumstances. However, the warning letter resolution does not provide you with the opportunity for a probable cause hearing or hearing before an Administrative Law Judge or the Commission. If you wish to avail yourself of these proceedings by requesting that your case proceed with prosecution rather than a warning, please notify us within 10 days from the date of this letter. Upon this notification, the Enforcement Division will rescind this warning letter and proceed with administrative prosecution of this case. If we do not receive such notification, this warning letter will be posted on the Commission's website 10 days from the date of this letter.

If you have questions regarding this letter, please contact me at jevans@fppc.ca.gov or (279) 237-3754.

Sincerely,

Jaleena Evans

Jaleena Evans, Attorney
Enforcement Division