

Who Files:

A candidate for state or local office must file the candidate intention statement this form for each election for a specific office. Exception: A new candidate intention statement Form 501 is not required for the general election or special general election if the candidate filed a candidate intention statement Form 501 for the connected primary or special primary election for the same office sought. Candidates for county central committee that do not raise or spend \$2,000 or more in a calendar year are not required to file a candidate intention statement Form 501.

When to File:

File the Form 501 before you solicit or receive any contributions or before you make expenditures from personal funds on behalf of your candidacy. candidate intention statement before becoming a candidate for a specific office. A person becomes a candidate per Gov. Code Section 82007 if the person:

- Is listed on a ballot or is qualified to have write-in votes cast on their behalf counted by elections officials for nomination or election to any elective office.
- Receives a contribution, makes an expenditure, or consents for another person to receive a contribution or make an expenditure, to bring about the person's nomination or election to the elective office.

This form candidate intention statement is considered filed the date it is postmarked, or hand-delivered, or electronically submitted. Ensure campaign deadlines are met. Go to www.fppc.ca.gov for most campaign disclosure filing schedules or check with your local filing officer.

Where to File:

State Candidates (including Judges):

File this information electronically with the Secretary of State. Do not use this Form.

www.sos.ca.gov

Secretary of State Political Reform Division
1500 11th Street, Room 495
Sacramento, CA 95814
Phone (916) 653-6224

For filing with a verified digital signature, please access the Secretary of State's website for more information:
www.sos.ca.gov

Local Candidates:

Generally, file with your county election office or city clerk. Electronic filing may be required.

Bank Account:

A separate campaign bank account must be established for each election. A bank account is not required if a candidate will not receive any contributions and will make personal expenditures of less than \$2,000 in a calendar year. A candidate who receives any contributions, regardless of personal expenditure level, must open a bank account. The filing fee and statement of qualification fees are not included in calculating the \$2,000.

How to Complete:

State candidates: Do not use this Form. File this information electronically with the Secretary of State.

All Local candidates: Complete Parts 1, 2, and 3.

Candidates for elective state office: Complete Parts 1, 2, and 3.

Exception: Candidates for an election to the California Public Employees' Retirement Board, the State Teachers' Retirement Board, judges, and judicial candidates do not complete Part 2.

Part 1. Candidate Information

- Enter your name and street address.
- Enter the title of the office sought, agency name, and district number if any (e.g., City Council Member, City of Smalltown, Dist. 5).
- Enter your political party preference if seeking a partisan office. For a list of qualified political parties, go to: www.sos.ca.gov/elections/political-parties/qualified-political-parties/.
- Check the appropriate box regarding the office's jurisdiction.
- Enter the year of election.

Part 2. Committee Qualification Statement

Candidates and officeholders must complete this section and select only one box indicating one of the following:

- They intend to qualify as a committee pursuant to subdivision (a) of Section 82013 by raising or spending **\$2,000 or more** in a calendar year, or
- They do not intend to qualify as a committee pursuant to subdivision (a) of Section 82013 by raising or spending **less than \$2,000** in a calendar year.

Please note that payments made from a candidate's personal funds for a filing fee or for a statement of qualification do not count toward the \$2,000 committee qualification threshold.

If a candidate does not raise or spend **\$2,000 or more** in a calendar year and does not have any controlled committees, no further campaign reports (e.g., Form 460) are required for the duration of their candidacy for that particular office once the Candidate Intention Statement is filed and the candidate indicates they do

not intend to qualify as a committee. Go to www.fppc.ca.gov for campaign disclosure filing schedules.

48-Hour Filing Requirement

Each candidate and officeholder who indicated that they do not intend to qualify as a committee by raising and spending less than \$2,000 in a calendar year, but who does raise or spend \$2,000 or more, must file an amendment with their local filing officer within 48 hours of qualifying as a committee, disclosing the date on which they qualified as a committee.

Each candidate and officeholder who qualified as a committee must separately complete a committee registration electronically with the Secretary of State (www.sos.ca.gov).

State Candidate Voluntary Expenditure Ceiling

This section applies to certain candidates for elective state office, including State Senate and Assembly and statewide offices. This requirement is not applicable to local candidates and local candidates do not complete this portion of the statement.

The voluntary expenditure ceiling applicable to your office is set forth in FPPC Regulation 18545. On your candidate intention statement filed with the Secretary of State's office (www.sos.ca.gov), you must state whether you accept or reject the expenditure ceiling. Candidates who accept the voluntary expenditure limit will be designated in either the state voter information guide (statewide candidates) or the county voter information guide (Senate and Assembly candidates) and may purchase space for a 250-word statement there.

You may amend your candidate intention statement the Form 501 to change your acceptance or rejection of the voluntary expenditure ceiling only under the following circumstances:

- Between the date of filing an initial candidate intention statement Form 501 for an election and the deadline for filing nomination papers for that election, you may amend your statement of acceptance or rejection of the voluntary expenditure ceiling no more than two times as long as the limit has not been exceeded.
- If you reject the voluntary expenditure ceiling in the primary or special election but do not exceed the ceiling during that election, you may amend the candidate intention statement Form 501 to accept the expenditure ceiling for the general or special runoff election and receive all of the benefits accompanying the acceptance of the expenditure ceiling. The amended candidate intention statement Form 501 must be filed within 14 days following the primary or special election.

Personal Funds Notification:

You must disclose, if applicable, the date you contribute personal funds to your own campaign that exceed the expenditure ceiling. File an amended candidate intention statement electronically with the Secretary of State's office Form 501 within 24 hours by guaranteed overnight delivery, personal delivery, or, if applicable, by electronic means.

Part 3. Verification

The verification is signed under penalty of perjury. This form was prepared by the Fair Political Practices Commission (FPPC). For detailed information on campaign reporting requirements, see the FPPC Campaign Disclosure Manual for your type of committee.

Authority cited: Government Code Sections 82007, 84207, 85200, 85201, 85400, 85401, 85402, and FPPC Regulation 18520.

