

Amend 2 Cal. Code Regs., Section 18110 to read:

§ 18110. Duties of Filing Officers - Campaign Statements Reports.

(a) It shall be the duty of a filing officer pursuant to ~~Government Code section~~ Section 81010(b) in connection with the filing of candidate and committee campaign ~~statements~~ reports pursuant to ~~Chapter 4 or 5~~ required by Sections 84200, 84200.5, 84202.3, and 84202.7 of the Political Reform Act to determine whether required documents have been filed.

(1) In order to fulfill the duty to determine whether required documents have been filed, if the filing officer is aware that a candidate or committee has an obligation to file a campaign ~~statement~~ report and has failed to do so, the filing officer shall notify the candidate or committee of the obligation to file a ~~statement~~ report.

(2) In determining whether required documents have been filed, the filing officer shall not be required to conduct any investigation to determine whether a committee or candidate has an obligation to file a campaign ~~statement~~ report. This subdivision is not intended to prevent the filing officer from performing such an investigation.

(b) It shall be the duty of the filing officer pursuant to ~~Government Code section~~ Section 81010(b) in connection with the filing of candidate and committee campaign ~~statements~~ reports required by Sections 84200, 84200.5, 84202.3, and 84202.7 to determine whether original ~~documents~~ reports filed conform on their face with the requirements of the Political Reform Act and regulations adopted pursuant to the Act.

(1) The filing officer, in determining whether campaign ~~statements~~ reports conform on their face with the Political Reform Act and the regulations adopted pursuant to the Act, shall not be required to:

(A) Seek or obtain information to verify entries on a campaign ~~statement~~ report.

1 (B) Examine previously filed ~~statements~~ reports, copies of ~~statements~~ reports filed, or
2 ~~statements~~ reports filed in other jurisdictions in order to verify the accuracy of current ~~statements~~
3 reports.

4 (C) Review copies of ~~statements~~ reports where the original is filed with another agency.
5 This subdivision (1) is not intended to prevent the filing officer from performing the tasks
6 specified in this subdivision.

7 (2) In determining whether original documents filed conform on their face, the filing
8 officer shall review:

9 (A) All ~~statements~~ reports to ~~insure~~ ensure that they contain the full name, residential or
10 business address, email address, and phone number of the filer or, if a committee is the filer, the
11 name, street address, email address, and phone number of the committee and of the committee
12 treasurer.

13 (B) All ~~statements~~ reports to ~~insure~~ ensure that they have been signed, verified and dated
14 by the proper person as outlined below:

15 1. ~~Statements~~ Reports of recipient committees signed, verified and dated by the treasurer,
16 and ~~statements~~ reports of all other committees signed, verified and dated by the filer or the filer's
17 designated agent.

18 2. ~~Statements~~ Reports of controlled committees signed, verified and dated by the
19 treasurer, and the candidate or state measure proponent.

20 3. Candidate ~~statements~~ reports signed, verified and dated by the candidate.

21 (C) All ~~statements~~ reports to ~~insure~~ ensure that they are legible, ~~are printed in ink or~~
22 ~~typewritten~~, and that readable reproductions can be made.

1 (D) All ~~statements reports~~ to ~~insure ensure~~ that beginning and closing dates for the
2 ~~statement report~~ which are prescribed by law are accurate.

3 (E) All ~~statements reports~~ to ~~insure ensure~~ that the following information is contained in
4 ~~for the statement period covered by the report~~:

5 1. The total amount of contributions received during the period and the cumulative total
6 amount of contributions. ~~Government Code section~~ Section 84211(a).

7 2. The total amount of expenditures made during the period and the cumulative total
8 amount of expenditures. ~~Government Code section~~ Section 84211(b).

9 3. The total amount of contributions received from persons who have given a cumulative
10 amount of \$100 or more. ~~Government Code section~~ Section 84211(c).

11 4. The total amount of contributions received from persons who have given a cumulative
12 amount of less than \$100. ~~Government Code section~~ Section 84211(d).

13 5. The total amount of expenditures disbursed to persons who have received \$100 or
14 more. ~~Government Code section~~ Section 84211(i).

15 6. The total amount of expenditures disbursed to persons who have received less than
16 \$100. ~~Government Code section~~ Section 84211(j).

17 7. The balance of cash and cash equivalents on hand at the beginning and end of the
18 period. ~~Government Code section~~ Section 84211(e).

19 8. For each person listed as contributor or lender of a cumulative amount of \$100 or
20 more, the complete name, street address, occupation and employer, if any (or name of business if
21 described as self-employed), cumulative amount contributed, date and amount of contribution,
22 and if the contribution is made in the form of a monetary contribution, in-kind contribution, or a
23 loan, and the interest rate for the loan. ~~Government Code section~~ Section 84211(f).

1 9. For each recipient committee listed as a contributor or lender of a cumulative amount
2 of \$100 or more, in addition to the information specified in subdivision 8, above, the
3 identification number assigned to the committee by the Secretary of State or, if no identification
4 number has been assigned, the full name and street address of the treasurer of the committee.
5 ~~Government Code section~~ Section 84211(m).

6 10. For each person listed as a recipient of expenditures of \$100 or more during the
7 period, the complete name of the payee, the street address, the date and amount of each
8 expenditure, and a brief description of the consideration for which the expenditure was made,
9 ~~and, if~~ If the statement indicates a person other than the payee provided the consideration, the
10 complete name, ~~and~~ street address, the date and amount of each expenditure, and a brief
11 description of the consideration provided by the person providing the consideration. ~~Government~~
12 ~~Code section~~ Section 84211(k).

13 11. For each committee listed as a recipient of an expenditure of \$100 or more, in
14 addition to the information specified in subdivision 10, above, the identification number assigned
15 to the committee by the Secretary of State or, if no identification number has been assigned, the
16 full name and street address of the treasurer of the committee. ~~Government Code section~~ Section
17 84211(m).

18 ~~12. If the statement is filed by a candidate, the name and street address of committees~~
19 ~~which that are primarily formed to make contributions or expenditures on behalf of the~~
20 ~~candidate, along with the name, street address and phone number of the treasurer of each such~~
21 ~~committee and whether such committee is controlled by the candidate and the same information~~
22 ~~for any other committee controlled by the candidate.~~ ~~Government Code section~~ Section
23 84211(p).

1 ~~1213~~. In a campaign ~~statement~~ report filed by a candidate who is a candidate in both a
2 state primary and general election, the candidate's controlled committee, or a committee
3 primarily formed to support or oppose such a candidate, the total amount of contributions
4 received and the total amount of expenditures made for the period January 1 through June 30 and
5 the total amount of contributions received and expenditures made for the period July 1 through
6 December 31. ~~Government Code section~~ Section 84211(n).

7 (F) All ~~statements~~ reports to ~~insure~~ ensure that there are no gross or readily apparent
8 errors in arithmetical calculations.

9 (c) It shall be the duty of the filing officer pursuant to ~~Government Code section~~ Section
10 81010(c) in connection with the filing of candidate and committee campaign ~~statements~~ reports
11 required by Chapters 4 and 5 of the Act:

12 (1) To accept for filing any campaign ~~statements~~ reports ~~which~~ that the Act requires to be
13 filed with the filing officer.

14 (2) To date stamp on the day of receipt, any campaign ~~statement~~ or reports required to be
15 filed with the filing officer.

16 (3) In those cases where the filing officer discovers in the reviewing of campaign
17 ~~statements~~ reports that a candidate or committee has filed an incorrect, incomplete or illegible
18 campaign ~~statement~~ report or a campaign ~~statement~~ report which cannot be reproduced, the filing
19 officer shall promptly notify the candidate or committee of the error or omission. However, no
20 notification is required in those cases in which the errors or omissions are minor ones ~~which~~ that
21 do not recur throughout the campaign ~~statement~~ report. An error or omission is minor if it does
22 not result in omission of the amount of an individual contribution or expenditure. An error or
23 omission in connection with the identification of a ~~donor~~ contributor or intermediary is minor if

1 such person is identified by name and either street address, occupation, employer or principal
2 place of business. An error or omission in connection with the identification of the recipient of
3 an expenditure or person providing consideration for an expenditure is minor if such person is
4 identified by name.

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6 Note: Authority cited: Section 83112, Government Code. Reference: Section 81010,
7 Government Code.